

# Jordan Tax Service, Inc.

102 Rahway Road • McMurray, PA 15317-3349

(412) 835-5243 • Fax (412) 835-5244

(724) 731-2300 • Fax (724) 731-2398

www.jordantax.com

Tax & Record  
Services

Municipal

Business

Individual

May 17, 2011

Peters Township  
Michael A. Silvestri, Manager  
610 East McMurray Road  
McMurray, PA 15317

RE: Real Estate Taxes  
Collection Summary Report  
April, 2011

Dear Mr. Silvestri:

Detailed below are the 2011 Real Estate Tax Collections deposited to the Peters Township Council General Fund (#239746710) for the Month of April, 2011:

	<u>CURRENT PERIOD</u>	<u>YEAR TO DATE</u>
FACE TAX	\$ 194,195.61	\$ 775,594.30
Less: Discount	(3,873.00)	(15,541.61)
Plus: Penalty	-	49.73
Total Collections	<u>\$ 190,322.61</u>	<u>\$ 760,102.42</u>

Amounts Deposited:

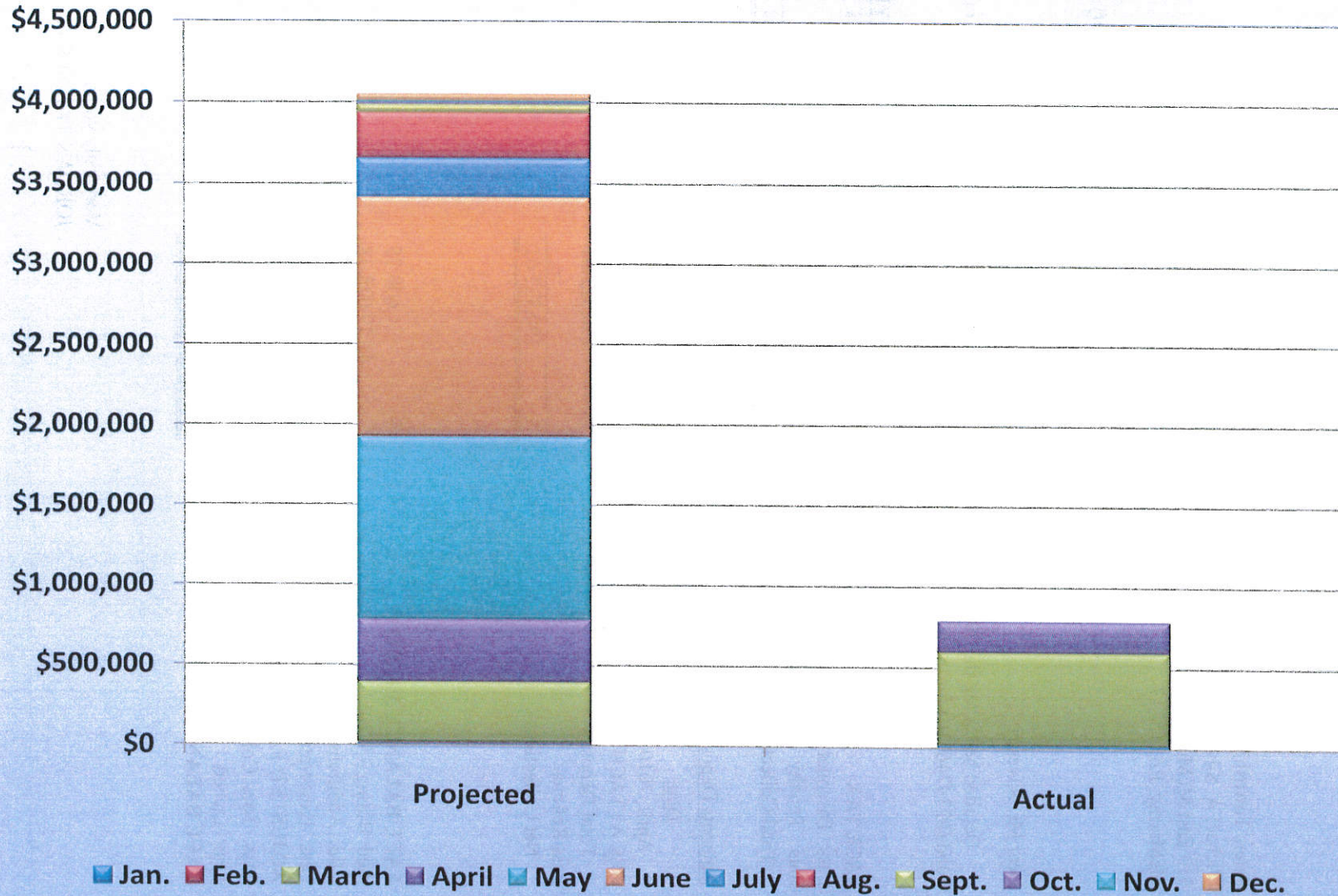
<u>Date</u>	<u>Batch #</u>	<u>Amount</u>
April, 2010	22-27	\$ 189,948.55
SEE ATTACHED	194-195	374.06
Total Deposits		<u>190,322.61</u>
Less Refunds:		-
Net Collections		<u>\$ 190,322.61</u>

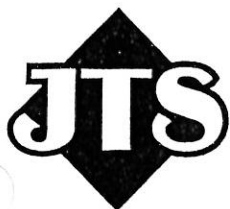
<b>FACE BALANCE 3/1/2011</b>	\$ 1,600.75
Add: Billing 3/7/2011	4,179,028.38
Add: Additions	-
Less: Exonerations	-
<b>ADJUSTED FACE BALANCE</b>	<u>4,180,629.13</u>
Less: Total Collections	(775,594.30)
Less: Liened	-
<b>FACE BALANCE 4/30/2011</b>	<u>\$ 3,405,034.83</u>

Very truly yours,  
JORDAN TAX SERVICE, INC.

WILLIAM R. LINNERT, JR.

# 2011 Peters Township Property Tax Projected Versus Actual Collection





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May 17, 2011

Peters Township School District  
Daniel R. Solomon, Business Manager  
631 East McMurray Road  
McMurray, PA 15317

RE: Real Estate Taxes  
Collection Summary Report  
April, 2011

Dear Mr. Solomon:

Detailed below are the 2010 Real Estate Tax Collections deposited to the School District General Fund (6101719174) for the Month of April, 2011:

	<u>CURRENT PERIOD</u>	<u>YEAR TO DATE</u>
FACE TAX	\$ 23,304.98	\$ 29,257,084.25
Less: Discount	(361.90)	(507,824.37)
Plus: Penalty	-	51,350.70
Total Collections	<u>\$ 22,943.08</u>	<u>\$ 28,800,610.58</u>

Amounts Deposited:

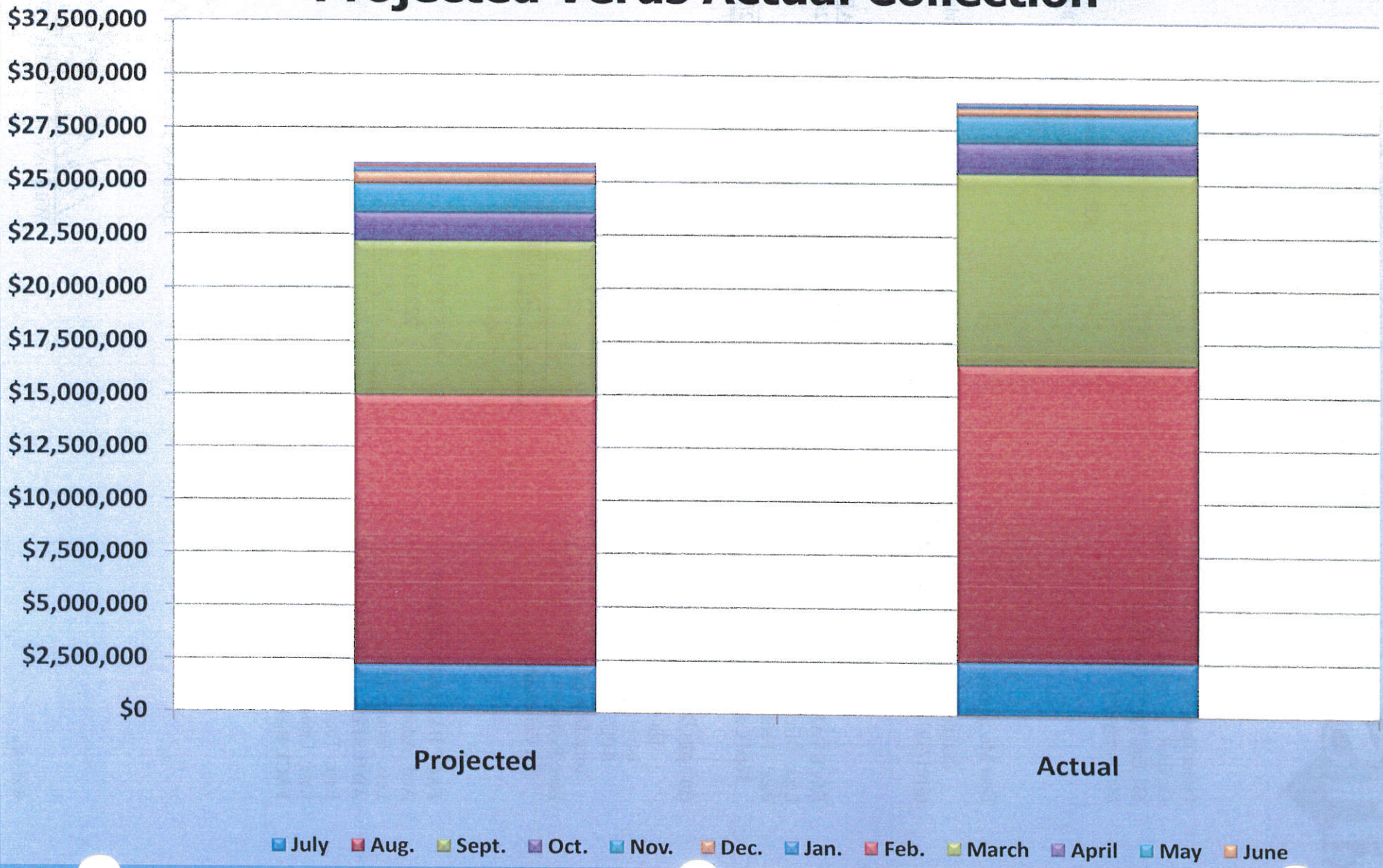
<u>Date</u>	<u>Batch #</u>	<u>Amount</u>
04/11/11	203	\$ 5,963.93
04/27/11	204	16,979.15
Total Deposits		<u>22,943.08</u>
Less: Refunds		-
Net Collections		<u>\$ 22,943.08</u>

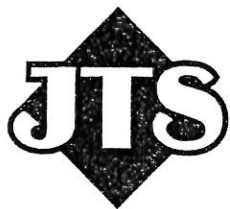
FACE BALANCE 7/1/2010	\$ 29,512,932.20
Add: Additional	222,513.65
Less: Exonerations	(16,672.63)
<b>ADJUSTED FACE BALANCE</b>	<u>29,718,773.22</u>
Less: Total Collections	(29,257,084.25)
Less: Liened 1/14/2011	(422,469.86)
<b>FACE BALANCE 4/30/2011</b>	<u>\$ 39,219.11</u>

Very truly yours,  
JORDAN TAX SERVICE, INC.

WILLIAM R. LINNERT, JR.

# Peters Township School District 10-11 Property Tax Projected Versus Actual Collection





# Jordan Tax Service, Inc.

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May 17, 2011

Peters Township  
Michael A. Silvestri, Manager  
610 East McMurray Road  
McMurray, PA 15317

RE: Local Services Tax  
Collection Summary Report  
April, 2011

Dear Mr. Silvestri:

Detailed below are the Local Services Tax Collections remitted to the Township for the Month of April, 2011:

<u>PERIOD</u>	<u>COLLECTIONS</u>	<u>MUNICIPAL SHARE</u>	
		<u>MONTH</u>	<u>YEAR TO DATE</u>
2009 and Prior	\$ -	\$ -	\$ 62.69
2010	1,289.00	1,165.06	66,043.51
2011	572.00	517.00	517.00
Sub-Total	1,861.00	1,682.06	66,623.20
Refunds	(577.80)	(522.24)	(2,217.69)
Total Collections	\$ 1,283.20	\$ 1,159.82	\$ 64,405.51

Amounts Deposited:

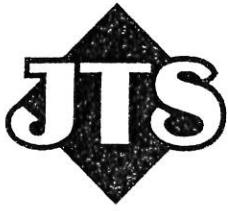
<u>Date</u>	<u>Amount</u>
04/29/11	\$ 1,682.06

Total Transfers \$ 1,682.06

We have enclosed our invoice for services.

Very truly yours,  
JORDAN TAX SERVICE, INC.

WILLIAM R. LINNERT, JR.



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May 17, 2011

Peters Township  
Michael A. Silvestri, Manager  
610 East McMurray Road  
McMurray, PA 15317

RE: Garbage Collections  
Collection Summary Report  
April, 2011

Dear Mr. Silvestri:

Detailed below are the garbage billing collections deposited directly to the Solid Waste Services Fund (National City Bank Account #984188789) for the Month of April, 2011:

Collection Period:	April 1, 2011 thru April 30, 2011	
Batch Numbers:	2011 Batches #96-143	\$ 258,853.71
	2010 Batch #379	\$ 150.63
	Liened Tax Receipts #420-423	\$ 499.30

	CURRENT PERIOD	YEAR TO DATE
Current Collections	\$ 259,004.34	\$ 588,803.22
Delinquent Collections	475.53	3,121.23
Sub-Total	259,479.87	591,924.45
Add: Commissions Collected	23.77	159.47
Total Deposits	259,503.64	592,083.92
Less: Refunds	-	-
Less: Other Charges	-	-
Net Collections	\$ 259,503.64	\$ 592,083.92

We have enclosed our invoice for services.

Very truly yours,  
JORDAN TAX SERVICE, INC.

WILLIAM R. LINNERT, JR.

OTHER STATISTICS	4/11	4/10	2011 YTD	2010 YTD	YTD Percent Change
Visits:					
Library	19816	20277	80025	75805	5.566915
Website	6384	5509	26743	24605	8.689291
Adult Programs:					
Programs	28	14	108	51	111.7647
Attendance	552	964	2590	2299	12.65768
Young Adult Programs:					
Programs	22	15	82	63	30.15873
Attendance	270	171	1168	863	35.34183
Children's Programs:					
Programs	78	84	264	258	2.325581
Attendance	1895	2271	6778	6384	6.171679
Meetings of Other Organizations	18	23	118	93	26.88172
New Registrations:	129	140	565	514	9.922179
Total Registered Users	37165	35343	37165	35343	5.155193
Internet Activity:					
Internet Holds	201	199	906	831	9.025271
Internet Book Requests	2	4	6	8	-25
PA POWER LIBRARY (Statistics for Oct)					
Database Log-ins	118	175	296	1530	-80.6536
Database Searches	295	600	991	8221	-87.9455
Printing Charges:	264	258.85	992.06	1231.79	-19.4619
Items added to Collection:	574	655	2373	2510	-5.45817
Items cataloged:	535	619	2128	2896	-26.5193
Items modified:	10041	7360	37433	33845	10.60127
Total Withdrawn:	288	365	2544	1941	31.06646
Total Holdings:	146396	141384	146396	141384	3.544956
Total Volunteer Hours:	338	297	1093.5	924	18.34416

# Peters Township Community Television

Monthly Report

April 2011

## A. Programming Highlight

### “Real Estate A to Z”

- Debuted: October 2009
- Number of episodes produced in the last 12 months: 6
- Executive Producer: Karen Buzzatto
- Hosted by: Karen Buzzatto



Real Estate Agent Karen Buzzatto interviews guests and gives viewers helpful tips to prepare them for all aspects of buying or selling a home.

### ***Some 2010-11 Show Guests/Topics:***

“Home Staging with Gina” with Gina Macklin, Home Stagers

“Mortgages Then and Now” with Lou Pietosi

Guest: Mark Hoskins

“A to Z’s of Real Estate”

Guest: Karen Marshall

“What Your Credit Score Really Means” with Diane Scabilloni & Lou Pietosi, Mortgage Bankers, Victorian Finance

“Home Staging”

“Building Your Dream Home” with Jeanne McDade

“Appraisals” with Roberta Aul, Residential Appraiser

“Mortgages”

“Home Inspections” with George Kasmirsky, Inspector, National Property Inspections



# Public Access Director's Report

## B. VIDEO PROGRAMS PRODUCED

### PUBLIC ACCESS (COMCAST CHANNEL 7/VERIZON CHANNEL 3 PRODUCTIONS

There were a total of **53** PTCT productions produced for the Public Access channel in April.

Program Title	Type of Production
Talking Politics in Western PA (2)	Studio
Highway & Hedges Outreach Ministries Show (3)	Studio
PTHS Sporting Events (13)	Community Event
PTHS Morning Announcements (18)	Studio
Conversations with Candidates (2)	Studio
Ask the Doctor	Studio
Last Word in Sports with Dale	Studio
Let's Talk Healthy Pets	Studio
Let's Talk Dentistry	Studio
Erma Grego Interviews	Studio
Pleasant Valley Dance Recital	Community Event
World Affairs Council (2)	Community Event
Healthy Inspirations	Studio
PTHS Project	Local
Life Without Limits Family Wellness Show	Studio
Senior Perspective	Studio
Character Counts Awards	Community Event
PT.3	Studio

Out of the programs recorded in April, 17 of the productions were recorded with a Panasonic AG-HVX200A camera, 1 was recorded with the Council Chambers Multi-Cam set-up and the other 35 productions were recorded in the Peters Township Community Television studio. All 53 productions were recorded digitally. Of those, 36 were recorded straight to a DVD and the other 17 of the productions was recorded straight to a P2 card. There were 20 live productions in April.

### GOVERNMENT ACCESS (COMCAST CHANNEL 17/VERIZON CHANNEL 40 PRODUCTIONS

There were 3 productions produced in March for the Government Access channel. These included:

*April 11<sup>th</sup> Peters Township Council Meeting  
April 14<sup>th</sup> Peters Township Planning Commission Meeting  
April 25<sup>th</sup> Peters Township Council Meeting*

All of these productions utilized the multi-camera set-up in Council Chambers and were recorded onto DVD.

### **EDUCATIONAL ACCESS (COMCAST CHANNEL 19/ VERIZON CHANNEL 39) PRODUCTIONS**

There were 2 productions produced in April for the Educational Access channel.

These were the:

- April 11<sup>th</sup> Peters Township Board of School Directors Finance Committee Meeting*
- April 18<sup>th</sup> Peters Township Board of School Directors Regular Meeting*

These productions were recorded on a PTSD camcorder and were recorded onto digital videotape.

### **C. VIDEO PROGRAMS AIRED**

#### **PUBLIC ACCESS (COMCAST CHANNEL 7/ VERIZON CHANNEL 38) PROGRAMMING**

- There were 698.3 total hours of programming on the Public Access channel, with the other 21.7 hours utilizing the bulletin board.
- There was 350.8 hours of local programming shown. "Let's Talk Healthy Pets" and "Talking Politics in Western PA" was shown for 40 of those hours.
- There was 224 hours of community events aired on the Public Access channel. Broadcasts of PTHC Hockey games accounted for 65 hours of that total.
- There was 89.5 hours of imported programming.
- There were 8 different religious services/programs shown accounting for 34 hours of programming.

#### **GOVERNMENT ACCESS (COMCAST CHANNEL 17/ VERIZON CHANNEL 39) PROGRAMMING**

Council and Planning Commission meetings accounted for 122.36 hours of airtime on the Government Access channel in April. The other 597.64 hours were taken up with the bulletin board.

#### **EDUCATIONAL ACCESS (COMCAST CHANNEL 19/VERIZON CHANNEL 40) PROGRAMMING**

Broadcasts of PTHS Morning Announcements and broadcasts of the Peters Township Board of School Directors meetings accounted for 58.47 program hours in March. The other 661.53 hours were used by the bulletin board.

## D. Web Site / Web Programming Update

- Peters Township Community Television Web site ([www.ptct7.com](http://www.ptct7.com)), hosted by Yahoo Small Business

### Page views:

Apr:

Home Page:	Watch Shows Online:	Programs:	Schedules:	Whole Site:
This month: <b>290</b>	This month: <b>239</b>	This month: <b>85</b>	This month: <b>73</b>	This month: <b>1344</b>
Year to Date: 1126	Year to Date: 758	Year to Date: 351	Year to Date: 476	Year to Date: 4974

- Peters Township Web site: Hosted by govoffice

### Page views:

	Apr	Year to Date
Cable TV	304	1240
Watch Council Meetings Online	300	1011
Watch Planning Commission Mtgs	97	527
Watch Channel 7 Programs	91	330
Cable TV Board	75	362

- Peters Township Community Television Videos: Hosted by blip.tv

### Top 5 Episodes Watched Online (April):

- Real Estate A to Z – Home Staging with Gina (81)
- Peters Township Council Meeting – March 14, 2011 (33)
- Peters Township Council Meeting March 28, 2011 – Part 1 (17)
- Peters Township Planning Commission Meeting – March 10, 2011 – Part 1 (15)
- Peters Township Council Meeting – March 28, 2011 – Part 2 (14)
- Highway and Hedges Outreach Ministries Show – Show #23 (14)

### Most Viewed Shows Online (March):

- PT Council Meetings (172)
- Real Estate A to Z (94)
- PT Planning Commission Meetings (73)
- Highway and Hedges Outreach Ministries Show (63)
- Talking Politics in Western PA (29)

**Total Number of PTCT Programs watched online in April: 714**

**Total Number of PTCT Programs watched online in 2011: 3,116**

## E. MAINTENANCE AND EQUIPMENT

There is no equipment out for repair and no major equipment purchases in April.

**Peters Township Sanitary Authority  
Financial Statements  
December 31, 2010 and 2009**

**Peters Township Sanitary Authority  
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**HOSACK, SPECHT, MUETZEL & WOOD LLP**

**CERTIFIED PUBLIC ACCOUNTANTS**

**305 MT. LEBANON BOULEVARD, SUITE 301**

**PITTSBURGH, PENNSYLVANIA 15234-1500**

**PHONE - (412) 343-9200**

**FAX - (412) 343-9209**

**HSMW@HSMWCPA.COM**

**WWW. HSMWCPA.COM**

**G. M. HOSACK (1934-1941)**

**W. H. SPECHT (1934-1976)**

**A. C. WOOD (1934-1978)**

**C. A. MUETZEL 1934-1983)**

**P. J. VANCHERI, CPA**

**L. E. MERTZ, CPA**

**J. ZIVKOVIC, CPA**

**P. C. DURNY, CPA**

**R. V. JOHNSON, CPA**

**K. D. NICE, CPA**

**S. H. NIEDENBERGER, CPA**

**Independent Auditor's Report**

Members of the Board  
Peters Township Sanitary Authority  
McMurray, Pennsylvania

Dear Members:

We have audited the accompanying statements of net assets of Peters Township Sanitary Authority as of December 31, 2010 and 2009, and the related statements of revenues, expenses and changes in net assets and cash flows for the years then ended. These financial statements are the responsibility of Peters Township Sanitary Authority's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Peters Township Sanitary Authority as of December 31, 2010 and 2009, and the changes in its net assets and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America,

which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Respectfully submitted,

*Hosack, Specht, Muetzel & Wood LLP*

HOSACK, SPECHT, MUETZEL & WOOD LLP  
April 29, 2011

**Peters Township Sanitary Authority  
Management's Discussion and Analysis  
December 31, 2010**

This Management's Discussion and Analysis (MDA) serves as an introduction to, and should be read in conjunction with, the accompanied audited financial statements and supplementary information.

The MDA has been prepared by the Authority's Management to supplement the independent auditor's financial report and is intended to convey to the reader management's understanding of the financial position of the Authority and to answer for the reader "Did the Authority's financial position improve or deteriorate as a result of operations during the year?"

The Authority was required to implement Statement No. 34 of the Governmental Accounting Standards Board (GASB) in 2004. One objective of this statement is to increase the accountability of local and state governments, and the statement requires several changes in the way governmental financial statements are presented. For the Authority, the most notable changes are the inclusion of the Management's Discussion and Analysis (MDA), and the recognition and depreciation of donated capital assets. A significant portion of the Authority's sewer infrastructure is installed by, and at the cost of, private land developers wishing to acquire public sewerage. At completion of the construction, the sewer extensions are dedicated to the Authority for perpetual ownership and maintenance. Prior to 2004, these developer-donated capital assets were not recognized as Authority assets on its financial statements because the Authority has no cost basis in the assets. The assets, however, are infrastructure which must be maintained by the Authority, and presumably, replaced someday at the end of their useful life.

### **Description of the Organization**

Peters Township Sanitary Authority, a municipal corporation organized under the provision of the Municipal Authorities Act of 1945 as amended, was incorporated on March 20, 1964 and its corporate life currently extends until August 1, 2024. The Authority was created for the purpose of providing and maintaining a sanitary sewer collection, conveyance, and treatment systems for the western portion of Peters Township.

The sewer system provides sewerage service to Chapter 94 Reports customers in the following areas in the Township: Brush Run Service Area, which currently serves 3,903 customers within 6.5 square miles of drainage area; Donaldson's Crossroads Service Area, which currently serves 1,934 customers within 3.0 square miles of drainage area; and Marella Manor Service Area (ALCOSAN/Upper St. Clair), which serves 82 customers.

The sewerage system is comprised of the Brush Run Water Pollution Control Plant (BRWPCP) with a design flow of 2.0 million gallons per day (MGD), with approximately 84 miles of sewers, and the Donaldson's Crossroads Water Pollution Control Plan (DCWPCP) with a design flow of 1.2 MGD and approximately 45 miles of sewer. The Marella Manor Service Area has approximately 1.5 miles of sewers and the wastewater receives treatment in the ALCOSAN system.

### **Introduction of Annual Financial Statements**

An authority operates much like a private business providing services, and as such, the financial statements of the Authority report information using the full accrual basis of accounting. This discussion and analysis provides an introduction to and analysis of the financial statements audited by our independent auditor.

**Peters Township Sanitary Authority  
Management's Discussion and Analysis  
December 31, 2010**

**Introduction of Annual Financial Statements (Cont'd)**

The financial statements are comprised of two components: the financial statements and notes to the financial statements that explain in more detail the information presented in the financial statements. The financial statements include a statement of net assets, statement of revenues, expenses and changes in net assets, and statement of cash flows. These statements provide both long-term and short-term information about the Authority's overall financial status.

The statement of net assets (balance sheet) presents the financial position of the Authority on a historical cost basis. This statement presents information on all of the Authority's assets and liabilities, with the difference between the two reported as net assets. The statement of net assets provides information about the nature and the amounts of investments in resources (i.e. assets, including infrastructure assets) and the Authority's obligations to creditors (liabilities). Over time, increases and decreases in net assets provide an indication of whether the financial position of the Authority is improving or deteriorating. Net assets alone, however, can not provide a complete picture of the position of the Authority. Other factors should be considered, such as changes in economic conditions, residential and commercial growth trends, and changes in legislation governing the Authority's operations in order to understand the true position.

The statement of revenues, expenses, and changes in net assets accounts for the current year's revenues and expenses, including current year depreciation expense, with the difference presented as changes in net assets. This financial statement is a measure of the Authority's operations over the past year. A positive change in net assets indicates the Authority's charges for services recovered all of the year's operating expenses, and excess revenue was available for funding its capital improvement plan.

The statement of cash flows presents changes in cash and cash equivalents, resulting from operational, financing, and investing activities. This statement presents cash receipts and cash disbursement information, without consideration of the earnings event, when an obligation arises, or depreciation of capital assets.

The notes to the financial statements provide required disclosures and other information that are essential to a full understanding of material data provided in the statements. The notes present information about the Authority's accounting policies, significant account balances and activities, material risks, obligations, commitments, contingencies, along with events occurring after December 31, 2010, which would have a significant financial or operational impact upon the Authority, if any.

The financial statements were prepared by the Authority's management staff from the detailed accounting records and were audited and adjusted, if material, during the annual independent external audit process.

**Financial Analysis of the Authority**

In the opinion of management, the Authority's financial condition remained strong at year end with adequate liquid assets, a reliable cash flow, a well-organized capital improvement plan and reliable treatment plants and sewer systems to meet demand and provide for growth. The statements are summarized below with brief analyses which support the Authority's position.

**Peters Township Sanitary Authority  
Management's Discussion and Analysis  
December 31, 2010**

**Statement of Net Assets**

In order to comply with GASB Statement No. 34, the Authority updated its fixed capital asset inventory in 2004, and expanded it to include donated assets, primarily developer donated sewer extensions. The treatment plant asset inventory update was prepared by a consultant, while the sewer system inventory was prepared by the Authority staff using its Geographical Information System (GIS) and historical acquisition data.

Table 1  
Condensed Summary of Net Assets

	<u>December 31, 2010</u>	<u>December 31, 2009</u>
Capital Assets, Net of		
Accumulated Depreciation	\$22,381,377	\$22,965,122
Construction in Progress	739,616	413,285
Current Assets, Restricted		
Assets and Bond Costs	<u>4,661,804</u>	<u>4,266,900</u>
<b>Total Assets</b>	<b><u>\$27,782,797</u></b>	<b><u>\$27,645,307</u></b>
Current Liabilities	\$ 948,644	\$ 948,510
Long-Term Liabilities	<u>3,332,912</u>	<u>3,940,016</u>
<b>Total Liabilities</b>	<b><u>4,281,556</u></b>	<b><u>4,888,526</u></b>
<b>Net Assets</b>		
Investment in Capital Assets, Net of Related Liabilities	19,085,085	18,694,442
Restricted for Debt Service	915,828	907,052
Restricted for Capital Activity	452,231	453,025
Unrestricted	<u>3,048,097</u>	<u>2,702,262</u>
<b>Total Net Assets</b>	<b><u>23,501,241</u></b>	<b><u>22,756,781</u></b>
<b>Total Liabilities and Net Assets</b>	<b><u>\$27,782,797</u></b>	<b><u>\$27,645,307</u></b>

As can be seen from Table 1, the Authority's total assets are \$27,782,797, with the largest portion 81% of the Authority's net assets residing in the Authority's capital assets (property, plant, equipment, and sewer system), shown net of related debt. Donated assets account for 3% of capital assets.

For 2010, the Authority's total net assets increased by \$744,460 which was attributed to the net effect of an increase in total assets by \$137,490 and a decrease of total liabilities by \$606,970. The increase in total assets is attributed to the increase in funds and construction in progress. The Authority's current and long-term liabilities have also decreased by \$606,970, which is attributed to debt retirements for the new Administration Building and Brush Run

**Peters Township Sanitary Authority  
Management's Discussion and Analysis  
December 31, 2010**

**Statement of Net Assets (Cont'd)**

wet weather improvements. Since the Authority has also added customers while its outstanding debt has increased, the debt per customer ratio has also increased.

An increase of net assets generally indicates an improving financial condition representing the "net worth" of an organization.

**Capital Assets and Debt Administration**

**Capital Assets**

As of December 31, 2010, the Authority's investment in capital assets amounted to \$22,381,377 (Table 1), net of accumulated depreciation. The Authority uses its capital assets to provide wastewater treatment and disposal services. Although the Authority's investment in its capital assets is reported net of related debt, it should be noted that the resources to repay this debt must be provided from other sources (charges for services), since the capital assets themselves are not intended to be used to liquidate these liabilities. Since the Authority relies on its capital assets for its source of revenue, maintaining these capital assets in proper working condition and planning for their rehabilitation or replacement at the end of their useful life, is crucial to the long-term financial condition of the Authority. In 1996, the Authority established a five-year capital improvement plan to budget for the timely rehabilitation and replacement of these capital assets. The plan is updated annually in conjunction with the operating budget. For 2010, a total of \$900,200 of improvements were planned, with \$334,000 actually expended. Major capital improvements in 2010 included:

- Continuation of the planning process to upgrade and expand its Donaldson's Crossroads Water Pollution Control Plant
- Flow monitoring and modeling for plant expansion.
- Construction of the new Administration Building
- Completed design/permitting for the Brush Run Water Pollution Control Plant Wet Weather Improvements
- Continuation of the Brush Run Wet Weather Optimization Study
- Design/construction of the BR/DC Energy Improvements Project
- Sewer Projects Initiated and Completed
  - Rt. 19 Valleybrook Realignment, initiated
  - Upper Valleybrook Interceptor Augmentation, continuation
  - Willoughby Woods Relocation
  - Timbercrest Pump Station Elimination
  - Valley View Extension, initiated
  - Valleybrook Composite Drawings, design 90% complete
  - DC Giant Oaks Capacity Augmentation

**Peters Township Sanitary Authority  
Management's Discussion and Analysis  
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**Capital Assets and Debt Administration (Cont'd)**

Capital Assets (Cont'd)

The Authority funds its capital improvement plan by a self-imposed restriction of the use of its tapping fee revenue and other non-operating revenue to the replacement or rehabilitation of infrastructure assets as they approach the end of their useful life, or construction of expanded facilities. This policy provides for the timely replacement of infrastructure assets, a steady increase in net asset value, as well as minimization of reliance on borrowed funds.

Debt Administration

In February 2009, the Authority issued Sewer Revenue Bonds Series of 2009. Proceeds of that issued were used to refund Series of 2003 bonds, construction of a new administration building and Brush Run Treatment Plant improvements. In October 2009, the Authority retired one of the outstanding Pennvest notes. Total indebtedness outstanding at December 31, 2010 amounted to \$4.035 million. Included in this amount are \$3.74 million of revenue bonds and one outstanding note for sewer extension projects in the amount of \$290,907. More information on debt can be found in the notes to the financial statements.

**Rate Covenant**

In the bond resolutions, the Authority covenants and agrees that it will, at all times, prescribe and maintain and thereafter collect rates and charges for the services and facilities furnished by the Authority, together with other income, that will yield annual net earnings for the fiscal year equal to at least one hundred ten percent (110%) of the sum of the annual debt service payments for all bonds outstanding. The rate covenant in the bond resolution obligates the Authority to review rates not less than once a year and to revise such rates and charges as necessary to meet the coverage test. The Authority further covenants in the bond resolution the following: that it will maintain rates and charges that are at all times sufficient to provide for the payment of the bonds; to maintain the debt service funds, debt service reserve funds and other related funding instruments related to the debt of the system; and to provide for the payment of administrative and operational expenses of the system, preserving the system in good repair and working order. The Authority has met coverage requirements and the actual calculations for 2010 and 2009 were 147% and 150%, respectively.

**Debt Coverage Ratio**

One area that demonstrates the Authority's financial strength and future borrowing capacity is seen in its debt coverage ratio, which is 1.58. The major criteria in this calculation is that all estimated future net earnings of the system must be at least 1.10 times the highest combined debt service requirement. The current bonds that were issued in 2009 have a Moody's ratings of "Aa2(A3)".

**Peters Township Sanitary Authority  
Management's Discussion and Analysis  
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**Debt Coverage Ratio (Cont'd)**

Table 2  
Debt Coverage Ratio

	<u>December 31, 2010</u>	<u>December 31, 2009</u>
Total Revenues (including tapping fees)	\$3,310,952	\$3,177,998
Total Expenses (excluding depreciation)	<u>1,965,425</u>	<u>2,070,666</u>
Net Earnings	<u>\$1,345,527</u>	<u>\$1,107,332</u>
Maximum Annual Debt Service	<u>\$ 770,034</u>	<u>\$ 700,274</u>
Debt Coverage Ratio	<u>1.75</u>	<u>1.58</u>

**Statement of Revenues, Expenses and Changes in Net Assets**

While the statement of net assets reflects the change in financial position of net assets, this statement is a measure of current year operations and provides the answer as to the nature and source of changes in net assets.

Table 3  
Condensed Summary of Revenues, Expenses and Changes in Net Assets

	<u>December 31, 2010</u>	<u>December 31, 2009</u>	<u>% Change</u>
Operating Revenues			
Charges for Services	\$2,932,266	\$2,855,505	
Miscellaneous	<u>66,229</u>	<u>56,081</u>	
Total Operating Revenues	2,998,495	2,911,586	2.98%
Non-Operating Revenues			
Tap-In Fees	215,325	193,549	
Interest	52,314	72,863	
Miscellaneous	<u>44,818</u>	<u>-</u>	
Total Non-Operating Revenues	<u>312,457</u>	<u>266,412</u>	17.28%
Total Revenues	3,310,952	3,177,998	4.18%

**Peters Township Sanitary Authority  
Management's Discussion and Analysis  
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**Statement of Revenues, Expenses and Changes in Net Assets (Cont'd)**

Table 3 (Cont'd)  
Condensed Summary of Revenues, Expenses and Changes in Net Assets (Cont'd)

	<u>December 31, 2010</u>	<u>December 31, 2009</u>	<u>% Change</u>
Operating Expenses			
Treatment	\$ 682,792	\$ 655,617	
Collection	416,661	431,056	
Administration	<u>670,843</u>	<u>710,126</u>	
Total Operating Expenses	1,770,296	1,796,799	(1.48%)
Non-Operating Expenses	<u>195,129</u>	<u>273,867</u>	(28.75%)
Total Expenses	1,965,425	2,070,666	(5.08%)
Depreciation	<u>616,649</u>	<u>573,110</u>	
Total Expenses	<u>2,582,074</u>	<u>2,643,776</u>	(2.33%)
Net Income before Capital Contributions	728,878	534,222	
Capital Contributions - Current	<u>15,582</u>	<u>722,244</u>	
Change in Net Assets	744,460	1,256,466	
Beginning Net Assets	<u>22,756,781</u>	<u>21,500,315</u>	
Ending Net Assets	<u>\$23,501,241</u>	<u>\$22,756,781</u>	3.27%

Revenues

The Authority's operating revenue is generated from its charges for services. Sewer rentals are based upon the number of customers connected and the volume of potable water consumed by the customers. Non-operating revenues are generated from tapping fees collected as new customers connect and interest earned on investment of surplus and restricted funds.

Operating Revenues

The 2010 operating revenues were \$2.99 million, an increase of \$86,909 over year 2009 or 2.98%. Total operating revenues were on target for 2010, with \$15,900 collected over budget projections. This variance was attributed to an increase in user rates. In 2009 operating revenues were \$2.9 million, which was 1.0% collected over budget projections.

**Peters Township Sanitary Authority  
Management's Discussion and Analysis  
December 31, 2010**

**Statement of Revenues, Expenses and Changes in Net Assets (Cont'd)**

Revenues (Cont'd)

Non-Operating Revenue

Tapping fee revenue was \$215,325 and \$193,549 in 2010 and 2009, respectively. The 2010 actual revenues were \$42,361 over budget, which was attributed to one large non-residential tapping fee and an unexpected amount of residential taps in December due to builders wanting to obtain permits in order to avoid the residential sprinkler requirement.

Interest revenue was \$52,314 and \$72,863 in 2010 and 2009, respectively. Interest received was 4.6% over budget projections, which was attributed to an increase in investment yields in conjunction with an increase in cash balances for investments. The 2009 budget projections for tapping fee revenue were 51% over projections and interest received was 4% over projections.

Expenses

The Authority's operating expenses are a function of the hydraulic and organic load its customers exert on the system, the employee staffing necessary to properly operate and maintain the facilities, and the miles of sewer line requiring maintenance. Non-operating expenses are interest and amortization expenses associated with debt.

Operating Expenses

The 2010 operating expenses, exclusive of depreciation expense, were \$1.770 million, a decrease of \$26,503 over 2009, which were \$1.796 million. Total operating expense projections for 2010 were \$116,174 under budget and for 2009 under budget by \$201,591. The 2010 under projected are directly attributed to the budgeted equipment replacement allowance, which is a line item budgeted for replacements in the system; however, budgeted 10% debt service coverage not expended.

Depreciation Expense

The depreciation expense for 2010 and 2009 is \$616,649 and \$573,110, respectively. This is an increase of 7.6% which is attributed to a full year of depreciation of the assets that went into service mid to end year.

Non-Operating Expenses

The 2010 non-operating expenses were \$195,129, a decrease of \$78,738 from 2009, which is attributed to the fact that in 2009 there was a loss of several disposed fixed assets not fully depreciated and an increase in amortization of the Series 2009 bond issuance cost.

**Peters Township Sanitary Authority  
Management's Discussion and Analysis  
December 31, 2010**

**Results of Operations**

As can be seen in Table 3, 2010 revenues were sufficient to meet all operating expenses, with a net income (before capital contributions) of \$534,222. Ideally, this net income would approach the annual depreciation expense, as it did in 2009. By doing so, the revenue surplus generated adequate funds for the future rehabilitation and replacement of the capital assets.

While the Authority does not budget directly for the depreciation expense, it does include in its operating budget a line item for "equipment replacement allowance". The combination of non-operating revenue and equipment replacement allowance will normally approximate the depreciation expense.

The Authority's policy of restricting the use of non-operating revenues to re-investment in capital assets along with budgeting for future asset replacement (depreciation), is a cornerstone of the Authority's long-term strategic plan. The current user pays for all operation and maintenance costs, including asset preservation, debt retirement, plus a reasonable portion of depreciation and the new user pays the maximum connection fee permitted by law for equity buy-in. These policies combined provide adequate funding of a capital improvement plan that can focus on providing the lowest life cycle costs for the maintenance and replacement of assets, with the objective of maintaining sewer use rates at affordable levels.

The preceding paragraph answers the question posed at the start of the discussion, "Did the Authority's financial position improve or deteriorate as a result of operations during the year?" In management's opinion, the Authority's financial position improved as a result of operations during 2010.

There is, however, a second question that must be asked to fully evaluate the financial position. That is, "Are the Authority's sewer use rates affordable?" Affordability is important because charges for services cannot be raised to unlimited amounts. If the existing charges for services are affordable, over time there is room to increase charges, to invest in technology in order to improve productivity, and thereby, lower the overall total life cycle cost of service to our customers.

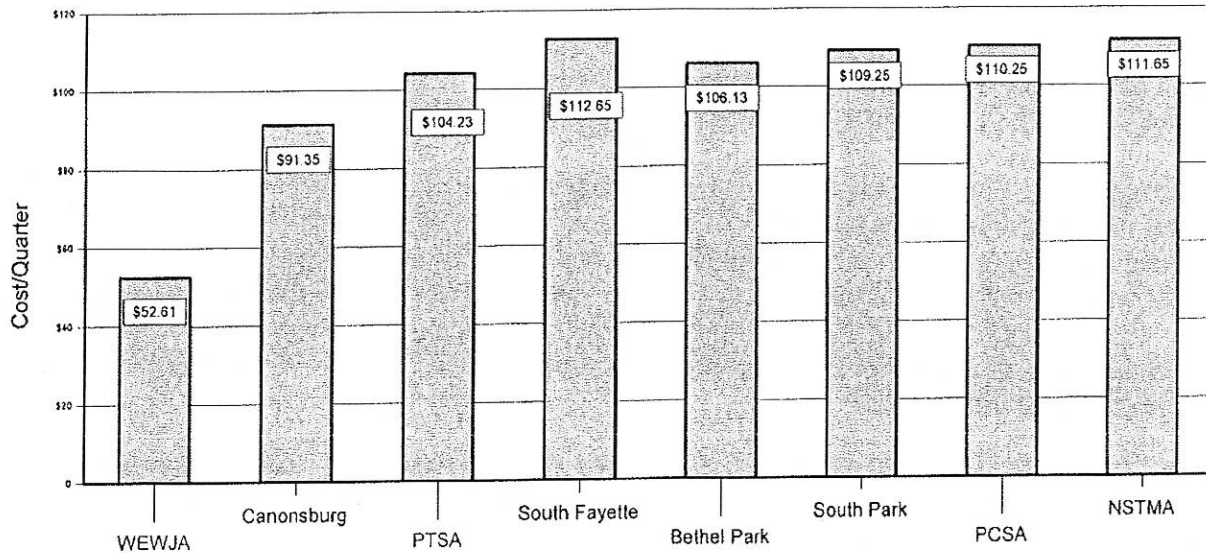
Any discussion and analysis regarding the Authority's financial position cannot be considered completely without review of cost of service to our customers and comparison of the Authority's cost with other customers in surrounding areas. This is important because the ability of the Authority to meet the future challenges of customers' service expectations in an ever-increasingly regulatory environment, while replacing infrastructure assets at the end of their useful lives, will largely be dependent upon the ability to raise user fees, while still being considered relatively affordable. Affordability is a subjective evaluation and is best established by what other users are willing to pay for sewerage service.

The benchmarks selected for comparison are the sewerage rates charged by nearby communities of similar size. As indicated in Table 4 below, the Authority's charge for annual sewer service in 2010 ranks third lowest of eight nearby communities; with an annual average charge of \$60. This comparison indicates the Authority's charges for service are typical of sewage service in the general area, and therefore, could be considered relatively affordable.

**Peters Township Sanitary Authority  
Management's Discussion and Analysis  
December 31, 2010**

**Results of Operations (Cont'd)**

Table 4  
Comparison of Local Sewer Rates  
October 2010 Data for Other Communities  
Based on 14,500 Gallons/Quarter



**Statement of Cash Flow Activity**

The following table depicts the Authority's ability to generate net operating cash. Net cash provided by operating activities (excludes all non-operating revenue, tapping fee, interest, etc.) is shown both in total dollars and as a percentage of operating revenues.

	<u>December 31, 2010</u>	<u>December 31, 2009</u>
Total Operating Revenue	\$2,998,495	\$2,911,586
Net Cash Provided by Operations	1,287,690	879,734
Net Operating Cash as a Percentage of Operating Revenue	48%	30%

Net operating cash increased by (10.1%) from 2009, which is attributed to an increase in cash collected from customers and decrease in expenses. The percentage of 48% net cash provided by operations is an indication that the Authority's cash flow is sufficient, obligations were met, there is a reserve of cash remaining for debt principle payments, the ability to meet future obligations in a timely manner and to meet unexpected needs that may arise.

**Peters Township Sanitary Authority  
Management's Discussion and Analysis  
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**Budget/Rates and Economic Factors**

The Authority's operating budget provides for the ability to meet environmental standards, plan for future growth, meet customer service expectations, and provide a safe and healthy environment for our employees. The board and management considered several important factors when setting the 2011 budget, which was adopted on December 14, 2010. The Authority last adjusted its sewer rates in 2009, which was intended to provide sufficient income to get through 2010 without additional rate increases and for 2011, it was determined that the sewer rates are sufficient to meet all obligations and to continue to generate funds for the re-investment into the system.

In determining the 2011 budget, the primary factors that had an impact were declining operating revenues due to reduced water consumption by both residential and non-residential customers, declining tapping fee revenue, and customer growth, which is attributed to the slowdown in home construction. The factors negatively impacting expenses were the overall operating expenses that continue to escalate at 4% annually and the electrical power deregulation rate caps expected to expire in 2010, with potential rate hikes of 50% or more and basic sewer maintenance repair is projected to increase as the Authority's system ages.

In addition, the 2011 budget request includes provisions for the debt service attributed to the construction of a new administrative building and treatment plant improvements, and an increase in the "equipment replacement allowance" account, which was adjusted to account for "full cost pricing" which means rates that will provide for: a) the cost to rehabilitate/replace previously neglected facilities; b) the cost to properly operate and maintain the existing facilities; c) the cost of thorough planning for future customer growth; and d) allow for appropriate replacement costs to eventually replace the existing facilities.

When setting the budget, the Authority considers "affordability" to its customers. The historic rule of thumb for affordability of water utilities services is 1.0% of the median household income of the customer base. However, adjusting for increased environmental standards, the rule of thumb today most often cited is 1.5%. Based on the U. S. Census Bureau estimate 2009 adjusted for inflation, the median household income for Peters Township was \$99,413 and the annual cost of sewage, after the rate increase for the average customer, is \$417, which equates to 0.4% of the median household income. The Pennsylvania state median household income in 2009 was \$49,737 and our sewer charges to the average residential customer equates to only 0.83% of the broader state median income. This indicates the Authority's rates can be considered affordable.

The economic factors considered in the 2011 budget included specific industry-related inflationary factors, in categories such as utilities and chemicals. Additionally, the downturn of the housing and construction markets could have a measurable impact on revenues, in particular, new connections to the system would reduce the tapping fee revenue.

In 2011, the electrical power deregulation rate caps expired. The Authority was anticipating rate hikes of 50%. In order to control power cost, the Authority began participating in an energy curtailment program, received a grant from the PA Conservation Works for improvements at both treatment plants in order to reduce power costs and entered into a contract to lock in power generation charges; therefore, the overall electrical power budget decreased by 13%.

**Peters Township Sanitary Authority  
Management's Discussion and Analysis  
December 31, 2010**

**Contacting the Authority's Management**

Our financial report is designed to provide our customers with a general overview of the Authority's finances and to show the Board accountability for the money it receives. If you have any questions about this report or wish to request additional financial information, please contact Mr. James Miskis, Manager of Peters Township Sanitary Authority, 111 Bell Drive, McMurray, PA 15317, (724) 941-6709.

## Statements of Net Assets

**Peters Township Sanitary Authority**  
**Statements of Net Assets**  
**December 31, 2010 and 2009**

ASSETS

	2010	2009
Current Assets		
Cash and Cash Equivalents		
Operating Funds	\$ 684,776	\$ 447,282
Capital Improvement and Redemption Fund	1,142,729	891,010
Accounts Receivable	1,108,888	1,100,417
Tap-In and Assessments Receivable	8,629	7,793
Accrued Interest Receivable	450	450
Inventory	24,922	20,883
Prepaid Expenses	<u>-</u>	<u>52,889</u>
Total Current Assets	<u>2,970,394</u>	<u>2,520,724</u>
Restricted Assets		
Cash and Cash Equivalents		
Debt Service Fund	186,128	186,174
Debt Service Reserve Fund	83,595	80,022
Developers' Deposit Fund	46,751	74,032
Construction Fund	452,231	453,025
Investments		
Debt Service Reserve Fund	667,000	667,000
Accrued Interest Receivable	<u>11,984</u>	<u>11,984</u>
Total Restricted Assets	<u>1,447,689</u>	<u>1,472,237</u>
Property, Plant and Equipment		
Office Complex	1,141,545	1,141,545
Sewer Plant and Lines	28,955,302	28,939,720
Machinery and Equipment	3,913,462	3,901,407
Construction in Progress	<u>739,616</u>	<u>413,285</u>
	34,749,925	34,395,957
Accumulated Depreciation	<u>(12,303,940)</u>	<u>(11,692,558)</u>
	22,445,985	22,703,399
Land	<u>675,008</u>	<u>675,008</u>
Total Property, Plant and Equipment	<u>23,120,993</u>	<u>23,378,407</u>
Other Assets		
Tap-In and Assessments Receivable, Net of Current	136,052	143,933
Bond Issuance Costs	<u>107,669</u>	<u>130,006</u>
Total Other Assets	<u>243,721</u>	<u>273,939</u>
Total Assets	<u>\$ 27,782,797</u>	<u>\$ 27,645,307</u>

## LIABILITIES AND NET ASSETS

	2010	2009
Current Liabilities		
Accounts Payable	\$ 101,358	\$ 89,972
Other Liabilities	81,093	101,688
Deferred Revenue - Grant	23,807	-
Notes Payable - Pennvest	18,564	18,057
Sewer Revenue Bonds Payable	<u>645,000</u>	<u>630,000</u>
Total Current Liabilities	<u>869,822</u>	<u>839,717</u>
Current Liabilities Payable from Restricted Assets		
Developers' Deposit	45,943	70,665
Accrued Interest Expense	<u>32,879</u>	<u>38,128</u>
Total Current Liabilities Payable from Restricted Assets	<u>78,822</u>	<u>108,793</u>
Noncurrent Liabilities		
Revenue Bonds Payable	3,100,000	3,745,000
Less Unamortized Discount	(7,505)	(9,724)
Less Unamortized Loss on Defeasance	(139,963)	(193,059)
Notes Payable - Pennvest	272,343	290,907
Deferred Revenue	94,672	94,672
Compensated Absences Payable	<u>13,365</u>	<u>12,220</u>
Total Noncurrent Liabilities	<u>3,332,912</u>	<u>3,940,016</u>
Total Liabilities	<u>4,281,556</u>	<u>4,888,526</u>
Net Assets		
Invested in Capital Assets, Net of Related Liabilities	19,085,085	18,694,442
Restricted for Debt Service	915,828	907,052
Restricted for Capital Activity	452,231	453,025
Unrestricted	<u>3,048,097</u>	<u>2,702,262</u>
Total Net Assets	<u>23,501,241</u>	<u>22,756,781</u>
Total Liabilities and Net Assets	<u>\$27,782,797</u>	<u>\$27,645,307</u>

See Accompanying Notes

**Peters Township Sanitary Authority**  
**Statements of Revenues, Expenses and**  
**Changes in Net Assets**  
**Years Ended December 31, 2010 and 2009**

Exhibit 2

	2010	2009
Operating Revenues		
Charges for Services		
Sewer Service	\$2,932,266	\$2,855,505
Miscellaneous	<u>66,229</u>	<u>56,081</u>
Total Operating Revenues	<u>2,998,495</u>	<u>2,911,586</u>
Operating Expenses		
Plant and Sewer System		
Power	181,299	169,192
Water	7,539	7,067
Telephone	6,366	6,367
Supplies and Tools	90,714	91,453
Maintenance and Repairs	91,912	159,191
Uniforms	5,543	7,700
Contracted Services	33,211	33,258
Sludge Hauling	70,447	75,791
Fuel	13,062	11,934
Depreciation	576,160	555,296
Administrative		
Board Member's Expense	2,550	5,265
Billing	62,248	57,233
Rent Expense	14,627	38,218
Contracted Services	51,366	43,350
Office Supplies	25,138	29,365
Legal, Accounting and Trustee Fees	35,978	32,193
Training and Memberships	5,276	11,069
Engineering	35,393	37,074
Insurance	55,941	48,174
Hospitalization/Employee Insurance	171,711	161,259
Utilities	12,271	5,090
Payroll Taxes	55,514	53,908
Pension Costs	46,299	45,924
Depreciation	40,489	17,814
Other	13,311	3,732
Salaries		
Plant/Sewer and Administration	<u>682,580</u>	<u>662,992</u>
Total Expenses	<u>2,386,945</u>	<u>2,369,909</u>
Operating Income (Forward)	<u>611,550</u>	<u>541,677</u>

**Peters Township Sanitary Authority**  
**Statements of Revenues, Expenses**  
**and Changes in Net Assets**  
**Years Ended December 31, 2010 and 2009**

Exhibit 2

	2010	2009
Operating Income (Brought Forward)	\$ <u>611,550</u>	\$ <u>541,677</u>
Nonoperating Revenues		
Tap-In Fees	215,325	193,549
Federal Grant	44,818	-
Interest Income		
Operating Funds	15,535	35,211
Restricted Funds	<u>36,779</u>	<u>37,652</u>
Total Nonoperating Revenues	<u>312,457</u>	<u>266,412</u>
Nonoperating Expenses		
Interest Expense on Bonds	109,135	123,642
Interest Expense on Notes	8,342	8,259
Loss on Disposal of Assets	-	66,154
Amortization of Bond Discount and Costs	24,556	22,716
Amortization of Loss on Defeasance	<u>53,096</u>	<u>53,096</u>
Total Nonoperating Expenses	<u>195,129</u>	<u>273,867</u>
Net Income before Capital Contributions	728,878	534,222
Developer Contributions to Systems	<u>15,582</u>	<u>722,244</u>
Increase in Net Assets	744,460	1,256,466
Net Assets - January 1,	<u>22,756,781</u>	<u>21,500,315</u>
Net Assets - December 31,	<u>\$23,501,241</u>	<u>\$22,756,781</u>

See Accompanying Notes

**Peters Township Sanitary Authority**  
**Statements of Cash Flows**  
**Years Ended December 31, 2010 and 2009**

**Exhibit 3**

	2010	2009
Cash Flows from Operating Activities		
Cash Received from Customers	\$ 2,996,605	\$ 2,767,152
Cash Payments to Suppliers for Goods and Services	(1,027,480)	(1,224,800)
Cash Payments to Employees for Services	<u>(681,435)</u>	<u>(662,618)</u>
Net Cash Provided by Operating Activities	<u>1,287,690</u>	<u>879,734</u>
Cash Flows from Noncapital Financing Activities		
Developers' Deposits - Net	<u>(24,722)</u>	<u>16,047</u>
Cash Flows from Capital and Related Financing Activities		
Principal Paid on Bonds, Current	(630,000)	(585,000)
Principal Paid on Bonds, Advance Refunding	-	(3,360,000)
Proceeds from Bonds, Net of Bond Discount of \$3,174	-	4,956,826
Bond Issuance Costs	-	(96,211)
Interest Paid on Pennvest Loans	(8,342)	(8,259)
Principal Paid on Pennvest Loans	(18,057)	(36,468)
Interest Paid on Bonds	(114,384)	(123,318)
Acquisition and Construction of Capital Assets	(338,829)	(1,696,818)
Federal Grants	68,625	-
Payments on Assessments and Loans Receivable	7,045	39,552
Tap-In Fees Received	<u>183,325</u>	<u>193,549</u>
Net Cash Used for Capital and Related Financing Activities	<u>(850,617)</u>	<u>(716,147)</u>
Cash Flows from Investing Activities		
Interest on Investments	52,314	77,400
(Purchase) Sale of Investment Securities	<u>-</u>	<u>487,000</u>
Net Cash Provided by Investing Activities	<u>52,314</u>	<u>564,400</u>
Net Increase in Cash	464,665	744,034
Cash and Cash Equivalents - Beginning of Year	<u>2,131,545</u>	<u>1,387,511</u>
Cash and Cash Equivalents - End of Year	<u>\$ 2,596,210</u>	<u>\$ 2,131,545</u>

**Peters Township Sanitary Authority**  
**Statement of Cash Flows**  
**Years Ended December 31, 2010 and 2009**

Exhibit 3

	2010	2009
Reconciliation of Operating Income to Net Cash		
Provided by Operating Activities:		
Operating Income	\$ 611,550	\$ 541,677
Adjustments to Reconcile Operating Income to Net		
Cash Provided by Operating Activities		
Depreciation	616,649	573,110
Net Change in Assets and Liabilities		
(Increase) Decrease in Accounts Receivable	(8,471)	(144,434)
(Increase) Decrease in Inventory	(4,039)	2,208
(Increase) Decrease in Prepaid Expenses	52,889	(49,809)
Increase (Decrease) in Accounts Payable	11,386	(43,392)
Increase (Decrease) in Other Payables	6,581	-
Increase (Decrease) in Compensated Absences	<u>1,145</u>	<u>374</u>
Net Cash Provided by Operating Activities	<u>\$1,287,690</u>	<u>\$ 879,734</u>

Schedule of Noncash Investing, Capital and Financing Activities  
 During the years ended December 31, 2010 and 2009, the Authority received \$15,582 and \$722,244, respectively, in developer contribution of system capital assets.

See Accompanying Notes

**Peters Township Sanitary Authority**  
**Notes to Financial Statements**  
**December 31, 2010 and 2009**

**Note 1 - Summary of Significant Accounting Policies**

**A. Organization**

Peters Township Sanitary Authority is a municipal authority formed pursuant to the Municipal Authorities Act. The Authority was incorporated in 1964 to acquire, hold, construct, improve, maintain and operate, own, lease, either in the capacity of lessor or lessee, sewers, sewer systems or parts thereof and sewage treatment works. The Authority owns the Brush Run and Donaldsons Road Sewage Treatment Plants which principally serve the residents of Peters Township.

**B. Financial Reporting Entity**

In evaluating how to define a government for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in U. S. generally accepted accounting principles (GAAP) and more specifically, the provisions of Governmental Accounting Standards Board (GASB) Statement 14, "The Financial Reporting Entity". The following summarizes the guidance provided by GASB in determining the governmental activities, organizations, functions and component units that should be included in the governing entity's financial statements. The criterion for inclusion of a component unit is if the primary government is financially accountable. The primary government is financially accountable if it appoints a voting majority of the organization's governing board and (1) it is able to impose its will on that organization or (2) there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the primary government. Based upon the application of these criteria, it has been determined that the Authority has no potential component units to be included in its financial reporting entity, nor is the Authority a component unit of any other organization.

**C. Basis of Presentation and Accounting**

The Authority's financial statements are presented on the full accrual basis in accordance with accounting principles generally accepted in the United States of America. The Authority applies all Governmental Accounting Standards Board (GASB) pronouncements as well as Financial Accounting Standards Board (FASB) statements and interpretations, and the Accounting Principles Board (APB) of the Committee on Accounting Procedure issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

The accounting and financial reporting treatment applied to the Authority is determined by its measurement focus. The transactions of the Authority are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operations are included on the balance sheet. Net assets (i.e., total assets net of total liabilities) are segregated into "invested in capital assets, net of related liabilities", "restricted for capital activity and debt service", and "unrestricted" components.

**Peters Township Sanitary Authority**  
**Notes to Financial Statements**  
**December 31, 2010 and 2009**

**Note 1 - Summary of Significant Accounting Policies (Cont'd)**

C. Basis of Presentation and Accounting (Cont'd)

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make certain estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the balance sheet date, and reported amounts of revenues and expenses during the reporting period. Estimates are used to determine depreciation expense, the allowance for doubtful accounts and certain claims and judgment liabilities, among other accounts. Actual results may differ from those estimates.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Authority are charges to customers for sewerage service. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the Authority's policy to use restricted resources first, then unrestricted resources as they are needed.

D. Budgetary Accounting

The Authority adopts flexible annual operating and capital budgets. Budgets are adopted on a basis consistent with generally accepted accounting principles. The current operating budget details the Authority's plans to earn and expend funds for charges incurred for operation, maintenance, certain interest and general functions, and other charges for the fiscal year. The capital budget details the plan to receive and expend cash basis capital contribution fees, special assessments, grants, borrowings and certain revenues for capital projects.

All unexpended and unencumbered appropriations in the operating budget remaining at the end of the fiscal year lapse. No appropriation for a capital project in the capital budget lapses until the purpose for which the appropriation was made has been accomplished or abandoned.

E. Receivables

No provision is made for uncollectible accounts or assessment receivables as these charges are lienable charges to the property served. Any other charges that become uncollectible are charged to expense in the year they become uncollectible.

F. Tap-In Fees

The Authority has adopted GASB 33 which requires that imposed non-exchange transactions be accounted for as nonoperating revenues. Therefore, tap-in fees are recorded as a separate component of nonoperating revenues.

**Peters Township Sanitary Authority**  
**Notes to Financial Statements**  
**December 31, 2010 and 2009**

**Note 1 - Summary of Significant Accounting Policies (Cont'd)**

G. Restricted Assets

Restricted assets represent cash, investments and receivables maintained in accordance with bond resolutions, loan agreements, and other resolutions and formal actions of the Authority or by agreement for the purpose of funding certain debt service payments, contingency activities, and improvements and extensions to the utility systems.

H. Inventory

Inventory is stated at the lower of cost or market and consists primarily of materials, supplies, and chemicals.

I. Capital Assets

Property, plant and equipment in service and construction in progress are recorded at cost or estimated historical cost using reverse price level inflation, if purchased or constructed. Assets acquired through contributions from developers or other customers are capitalized at their estimated fair market value, if available, or at engineers' estimated fair market value or cost to construct at the date of the contribution. Utility systems acquired from other governmental service providers are recorded at the purchase price, limited to fair market value. Internal engineering costs are capitalized to the extent of direct support and contribution to construction and expansion projects. Costs of studies that directly result in specific construction projects are capitalized.

Maintenance and repairs, which do not significantly extend the value or life of property, plant and equipment, are expensed as incurred.

Assets are depreciated on the straight-line method. Depreciation is calculated using the following estimated useful lives:

	Years
Buildings	50
Sewer Treatment Plants & Pump Stations	60
Collector Sewers & Interceptor Piping	80-100
Vehicles	5-10
Software/Computers	3-5
Office Furniture & Equipment	5-10
Machinery & Equipment	10-20

**Peters Township Sanitary Authority  
Notes to Financial Statements  
December 31, 2010 and 2009**

**Note 1 - Summary of Significant Accounting Policies (Cont'd)**

**J. Statement of Cash Flows**

The Authority considers all highly liquid unrestricted investments with a maturity of three months or less when purchased to be cash equivalents. The statement of cash flows includes trustee funds and restricted cash and cash equivalents.

**K. Revenues and Rate Structure**

Revenues are recognized on the accrual basis and as earned. Services are supplied to customers under a rate structure designed to produce revenues sufficient to provide for operating and maintenance costs, capital outlay, debt service, reserves and debt service coverage.

**L. Net Assets**

Net assets comprise the various net earnings from operating and non-operating revenues, expenses and contributions of capital. Net assets are classified in the following three components: invested in capital assets, net of related liabilities; restricted for debt service; and unrestricted net assets. Invested in capital assets, net of related debt, consists of all capital assets, net of accumulated depreciation and reduced by outstanding debt that is attributable to the acquisition, construction and improvement of those assets; debt related to unspent proceeds or other restricted cash and investments is excluded from the determination. Restricted for debt service consists of net assets for which constraints are placed thereon by external parties, such as lenders, grantors, contributors, laws, regulations and enabling legislation, including self-imposed legal mandates, less any related liabilities. Unrestricted consists of all other net assets not included in the above categories.

**M. Reclassification**

Certain accounts in the prior year's financial statements have been reclassified for comparative purposes to conform with the presentation in the current year's financial statements.

**Note 2 - Capital Assets**

Capital asset activity for the year was as follows:

	Balance 01/01/10	Additions	Retirements	Balance 12/31/10
<b>Capital Assets Being Depreciated</b>				
Site Improvement	\$ 193,535	\$ -	\$ -	\$ 193,535
Sewer Plants	5,367,323	-	-	5,367,323
Office Complex	1,141,545	-	-	1,141,545

**Peters Township Sanitary Authority**  
**Notes to Financial Statements**  
**December 31, 2010 and 2009**

**Note 2 - Capital Assets (Cont'd)**

	Balance 01/01/10	Additions	Retirements	Balance 12/31/10
Capital Assets Being Depreciated (Cont'd)				
Software/Computers	\$ 105,133	\$ 4,964	\$ 5,267	\$ 104,830
Permits	39,364	-	-	39,364
Machinery and Equipment	3,313,468	12,359	-	3,325,827
Vehicles	443,441	-	-	443,441
Process Piping	815,770	-	-	815,770
Power Feed Mains	225,500	-	-	225,500
Collector Sewers	18,219,003	15,582	-	18,234,585
Force Mains	104,601	-	-	104,601
Interceptors	2,922,730	-	-	2,922,730
Pump Stations	<u>1,091,258</u>	<u>-</u>	<u>-</u>	<u>1,091,258</u>
	33,982,671	32,905	5,267	34,010,309
Accumulated Depreciation	<u>(11,692,558)</u>	<u>(616,649)</u>	<u>(5,267)</u>	<u>(12,303,940)</u>
Net Capital Assets Being Depreciated	<u>22,290,113</u>	<u>(583,744)</u>	<u>-</u>	<u>21,706,369</u>
Capital Assets Not Being Depreciated				
Construction in Progress	413,285	326,331	-	739,616
Land	<u>675,008</u>	<u>-</u>	<u>-</u>	<u>675,008</u>
Total Capital Assets Not Being Depreciated	<u>1,088,293</u>	<u>326,331</u>	<u>-</u>	<u>1,414,624</u>
Net Total Capital Assets	<u>\$ 23,378,406</u>	<u>\$(257,413)</u>	<u>\$ -</u>	<u>\$ 23,120,993</u>

**Note 3 - Deposits and Investments**

Investments are stated at fair value except that U. S. Treasury and Agency obligations that have a remaining maturity of one year or less are shown at amortized cost. Fair value is based on quoted market prices. Funds are invested pursuant to the applicable trust indenture and the Municipality Authorities Act. The Municipal Authorities Act states that authorized types of investments shall be: United States Treasury Bills; short-term

**Peters Township Sanitary Authority  
Notes to Financial Statements  
December 31, 2010 and 2009**

**Note 3 - Deposits and Investments (Cont'd)**

obligations of the United States Government or its agencies or instrumentalities; deposits in savings accounts, time deposits or share accounts of institutions insured by FDIC; obligations of the United States or any of its agencies or instrumentalities backed by the full faith and credit of the United States and the Commonwealth of Pennsylvania; shares of an investment company registered under the Investment Company Act of 1940 provided the only investments of that company are in the authorized investments for Authority funds listed above. The deposit and investment policy of the Peters Township Sanitary Authority adheres to state statutes and prudent business practice. There were no deposit or investment transactions during the year that were in violation of either their state statutes or the policy of the Authority.

**Custodial Credit Risk - Deposits**

Custodial credit risk is the risk that in an event of a bank failure, the government's deposits may not be returned to it. The Authority does not have a deposit policy for custodial credit risk. Deposits in excess of amounts covered by the Federal Deposit Insurance Corporation are collateralized in accordance with Act 72 of 1971 of the Pennsylvania State Legislature which requires the institution to pool collateral for all governments and have the collateral held by an approved custodian in the institution's name. As of December 31, 2010, \$864,407 of the Authority's bank balance of \$1,997,496 was exposed to custodial credit risk as follows:

Uninsured and Collateral Held by Pledging	\$864,407
Bank's Agent not in the Authority's Name	<u>\$864,407</u>

As of December 31, 2010, the Authority had the following investments:

Investment	Maturity Date	Interest Rate	Fair Value
PSDLAF			\$ 7,082
PLGIT			137,333
Wells Fargo Advantage Gov't. Money Market Fund			471,818
Repurchase Agreement	09/01/13	5.390%	<u>667,000</u>
			<u>\$1,283,233</u>

**Interest Rate Risk** - The Authority does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

**Credit Risks** - The Municipal Authorities Act authorizes the types of investments allowed. These are described above. The Authority has no investment policy that would further limit its investment choices. The Authority's investments in the Pennsylvania School District Liquid Asset Fund (PSDLAF), Pennsylvania Local Government

**Peters Township Sanitary Authority**  
**Notes to Financial Statements**  
**December 31, 2010 and 2009**

**Note 3 - Deposits and Investments (Cont'd)**

Custodial Credit Risk - Deposits (Cont'd)

Investment Trust (PLGIT) and the Wells Fargo Gov't. Money Market Fund were rated AAAM by Standard & Poor's.

Concentration of Credit Risk - The Authority places no limit on the amount it may invest in any one issue. The investments in the Repurchase Agreement represent 52% of the total investments as of December 31, 2010.

Custodial Credit Risk - For an investment custodian, credit risk is the risk that in the event of the failure of the counterparty, the Authority will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Repurchase Agreements underlying securities are held by the investment's counterparty, not in the Authority's name.

Investments

The Pennsylvania Local Government Investment Trust (PLGIT) and Pennsylvania School District Liquid Asset Fund (PSDLAF) were established as common law trusts, organized under laws of the Commonwealth of Pennsylvania. Shares of the funds are offered to certain Pennsylvania school districts, municipal authorities, and municipalities. The purpose of the funds is to enable such governmental units to pool their available funds for investments authorized by Section 440.1 of the Pennsylvania Public School Code of 1949, as amended. The funds have the characteristics of open end mutual funds and are not subject to credit risk classification. PLGIT and PSDLAF, collectively referred to as "The Funds", are governed by an elected board of trustees who are responsible for the overall management of The Funds. The trustees are elected from the several classes of local governments participating in The Funds. The Funds are audited annually by independent auditors. The Funds operate in a manner consistent with the SEC's Rule 2(a)7 of the Investment Company Act of 1940. The Funds use amortized cost to report net assets to compute share prices. The Funds maintain net asset value of \$1 per share. Accordingly, the fair value of the position in PLGIT and PSDLAF are the same as the value of PLGIT and PSDLAF shares.

**Note 4 - Restricted Assets**

The second supplemental Trust Indenture, dated as of September 1, 2003, and the third supplemental Trust Indenture, dated as of February 15, 2009, have mandated that the Authority set aside funds for specific purposes which are the Debt Service, Debt Service Reserve and 2009 Construction Funds. The Authority has determined to set aside funds in a Developers' Deposit Fund. These funds are referred to as Restricted Assets and are held by the Trustee or the Authority. Their purposes are as follows:

Debt Service Fund - The Authority shall pay out of the Debt Service Fund the principal and interest on the bonds then outstanding.

**Peters Township Sanitary Authority  
Notes to Financial Statements  
December 31, 2010 and 2009**

**Note 4 - Restricted Assets (Cont'd)**

Debt Service Reserve Fund - This Fund shall maintain a balance which is equal to the debt service reserve requirements on the Series of 2003 Bonds. Said sum shall be required to be maintained by the Authority until such time the amount shall be increased or decreased in connection with the issuance of additional bonds.

2009 Construction Fund - The funds in the account are to be used for the payment of the costs incurred with the construction project, the acquisition and construction of a new authority building and contain improvements to the Brush Run Plant.

Developers' Deposit Fund - Restricted for payment of expenses incurred by the Authority associated with a specific development; funds received from developer. Any excess monies remaining after all expenses are paid are to be returned to developer.

**Note 5 - Bond Discount and Issuance Costs**

The bond discount, issuance costs, and loss on defeasance of bonds are being amortized over the life of the original bond issue.

**Note 6 - Debt Payment**

A. The following are changes in debt payable for the year ended December 31, 2010:

	Balance 01/01/10	Additions	Retirements	Balance 12/31/10	Current Portion
Sewer Revenue Bonds	<u>\$4,375,000</u>	<u>\$ -</u>	<u>\$630,000</u>	<u>\$3,745,000</u>	<u>\$645,000</u>
Sewer Revenue Notes Pennvest	<u>\$ 308,964</u>	<u>\$ -</u>	<u>\$ 18,057</u>	<u>\$ 290,907</u>	<u>\$ 18,564</u>

B. Revenue Bonds

Issue of 2009; \$4,960,000 due serially through September 1, 2017; interest rates from 2.15% to 3.3%.

\$3,745,000

C. Revenue Notes

Loan approved in 2003 up to \$421,015 with the PA Infrastructure Investment Authority due in monthly

**Peters Township Sanitary Authority  
Notes to Financial Statements  
December 31, 2010 and 2009**

**Note 6 - Debt Payment (Cont'd)**

C. Revenue Notes (Cont'd)

installments of \$1,992 for the first sixty months including interest at 1.387%, and monthly amounts of \$2,199 for 180 months, including interest at 2.774%.

\$ 290,907

D. The annual requirements to amortize all debt outstanding as of December 31, 2010 are as follows:

Year Ended December 31,	Bonds Payable		Notes Payable		Totals
	Principal	Interest	Principal	Interest	
2011	\$ 645,000	\$ 98,635	\$ 18,564	\$ 7,835	\$ 770,034
2012	665,000	84,768	19,086	7,313	776,167
2013	675,000	69,805	19,622	6,777	771,204
2014	420,000	52,930	20,174	6,225	499,329
2015	435,000	41,590	20,740	5,659	502,989
2016-2020	905,000	44,155	112,776	19,219	1,081,150
2021-2024	-	-	79,945	3,655	83,600
	<u>\$3,745,000</u>	<u>\$391,883</u>	<u>\$290,907</u>	<u>\$56,683</u>	<u>\$4,484,473</u>

**Note 7 - Defined Contribution Pension Plans**

Plant Employees

The Authority provides pension benefits for all of its full-time plant employees through a defined contribution plan, by participating in the Laborers' District Council of Western Pennsylvania Pension Fund for Local Union #1058 ("The Union"). This Plan is administered by Mellon Bank, N.A. Plan provisions and contribution requirements are established and may be amended by agreement between the Authority Board and The Union.

At December 31, 2010, there were eight plan members. The Authority is required to contribute \$1.83 for every hour worked through January 31, 2009. Effective February 1, 2009, the Authority was required to contribute \$1.88 for every hour worked and effective February 1, 2010, \$1.93 per hour was contributed. The total contribution required and made by the Authority for 2010 was based on 14,938 hours worked and amounted to \$28,830 (8.03% of covered payroll) and for 2009, was based on 15,557 hours worked and amounted to \$29,248 (7.35% of covered payroll).

**Peters Township Sanitary Authority**  
**Notes to Financial Statements**  
**December 31, 2010 and 2009**

**Note 7 - Defined Contribution Pension Plans (Cont'd)**

Office Employees

The Authority provides pension benefits for all employees not covered by the collective bargaining agreement. This Plan is the NRPTC Prototype Simplified Employee Pension Plan and is administered by Washington Federal Savings and Loan Association. Plan provisions and contribution requirements are established and may be amended by the Authority Board.

During the year ended December 31, 2010, there were five plan members. The Authority contributes 6% of each participating employee's compensation. The total contributions for 2010 and 2009 were \$17,511 and \$16,418, respectively.

**Note 8 - Operating Leases - Lessee**

The Authority was committed under a lease for office space. This lease is considered, for accounting purposes, to be an operating lease. Total payments made on this lease for the years ended December 31, 2010 and 2009 were \$13,692 and \$34,545 respectively. The lease terminated effective April 30, 2010 and was not renewed.

**Note 9 - Operating Lease - Lessor**

The Authority leases a house it had acquired as part of the purchase of a land acquisition in 2005. The land was acquired for the then anticipated expansion of its sewer plant. The property, including land, has a carrying value at December 31, 2010 of \$202,398. The lease is currently extended to September 30, 2011 with monthly rentals of \$875 discounted to \$825 if paid before the fifth day of the month. The Authority entered into a management agreement with a realtor to manage the property for a fee of eight percent (8%) of rents. Total future minimum rentals to be received as of December 31, 2010, are \$7,875.

**Note 10 - Compensated Absences Payable**

Under the terms of the union contract, employees may bank up to twenty-five (25) personal days. Should any bargaining unit employee retire and have any accumulated unused banked days, they can sell these days back to the Authority at eighty percent (80%) of the current wage rate. At December 31, 2010 and 2009, the Authority had accrued liabilities for these unused days in the amounts of \$13,365 and \$12,220, respectively.

Peters Township Sanitary Authority  
Notes to Financial Statements  
December 31, 2010 and 2009

**Note 11 - Risk Management**

Peters Township Sanitary Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets, errors and omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties.

The Authority also purchases commercial insurance for its employee health and accident insurance coverage.

Settled claims for these risks have not exceeded commercial insurance coverage for the past three years.

**Note 12 - Assessments and Assessment Receivable**

During the year ended December 31, 2004, the Authority completed the installation of a sewer line in an area that was not sewered as required by the PA Department of Environmental Protection. The homeowners that benefitted from this sewer were assessed a fee. The fee per EDU was \$6,250, and if the owners accepted the assessment, they were given a \$1,000 discount, adjusting the assessment to \$5,250. The total assessment, was \$259,514. In addition, the Authority offered an installment plan for those owners that did not want to pay the assessment in full. The terms of the plan were payments are to be made over 216 months, including interest at 2.5%. The total amounts outstanding at December 31, 2010 and 2009 from this plan, was \$40,961 and \$45,614, respectively.

In prior years, the Authority entered into installment agreements with certain property owners. The purpose was to assist the property owners with the costs of a sewer line installation and special purpose tapping fee by advancing the costs and expenses for the project. The loans will be paid back over five years, including interest. The total amount outstanding on these loans as of December 31, 2010 and 2009, was \$9,036 and \$11,428, respectively.

In addition to the above, the Authority also has outstanding deferred assessments receivable in the amount of \$94,684 as of December 31, 2010 and 2009. These amounts are also reported as a noncurrent liability as the revenue has not been recognized.

**Note 13 - Construction Commitment**

As of December 31, 2010, the Authority had construction commitments in the amount of approximately \$140,000 for the plant energy efficiency improvement. It is anticipated these projects will be completed in 2011. This project is partially funded by a PA Conservation Works Grant.

**Note 14 - Subsequent Events**

In March 2011, the Board awarded bids for the Brush Run Water Pollution Control Plant Wet Weather Improvements Projects in the approximate amount of \$1.25 million. The project will be funded partially by a grant of \$600,000 and Authority construction and capital improvement funds.

# PSATS News Bulletin

APRIL-MAY 2011

A MONTHLY  
NEWSLETTER  
CONTAINING THE  
LATEST  
INFORMATION  
ON LEGISLATION  
AND NEWS OF  
INTEREST TO  
TOWNSHIPS

**Bidding legislation  
faces an uphill  
battle in the  
Senate, where  
special interests  
are attempting  
to stop these  
needed changes.**

## Bidding Measures Move Forward But Major Obstacles Remain

Support for legislation to increase bidding limits and reduce the cost of local government has grown. **House Bill 278 (PN 231)**, which has passed the House and is before the Senate Local Government Committee, would raise the minimum purchase amount that requires the advertisement of bids from \$10,000 to \$25,000. This bill would also increase the minimum purchase amount for telephone quotes from \$4,000 to \$10,000 and require the state Department of Labor and Industry to adjust these amounts each year based on the Consumer Price Index.

While this is a significant victory, the legislation faces an uphill battle in the Senate, where special interests are attempting to stop these needed changes. A similar bill, **Senate Bill 283 (PN 257)**, is stuck in the Senate Appropriations Committee. SB 283 would increase the advertising threshold to \$25,000 and the telephone quote threshold to \$7,000. It would also direct L&I to adjust these amounts annually based on inflation.

PSATS has learned that some senators are considering amending SB 283 to mandate that all purchases between \$7,000 and \$25,000 be posted on a township's website *and* at a conspicuous place in the township for 14 business days before bids or telephone quotes are acquired. This overly bureaucratic requirement would significantly complicate the purchasing process and would be a step backward.

**We need your help!** Please contact your state senator today and urge him to support SB 283 and HB 278 *as written*. Urge your senator to move one of these bills forward in its current form and stress the need to increase bid limits to decrease purchasing costs for all local governments. Tell lawmakers to oppose any amendment that would make the bidding process more complex and expensive, including the 14-business-day provision noted above.

Finally, township officials whose senators are sponsoring SB 283 should thank them and ask how they can help move the bills forward. (*The list of sponsors appears below*). For copies of these bills and to see how your representative voted on HB 278, log onto [www.legis.state.pa.us](http://www.legis.state.pa.us) and type in the bill number in the upper right corner of the page.

*Sponsors of SB 283: Senators Alloway, Baker, Boscola, Brubaker, Earll, Eichelberger, Erickson, Ferlo, Folmer, Gordner, Greenleaf, Kasunic, McIlhinney, Orié, Piccola, Rafferty, Robbins, Scarnati, Smucker, Vance, Waugh, M. White, D. White, and Yaw.*



PENNSYLVANIA STATE ASSOCIATION  
OF TOWNSHIP SUPERVISORS

355 WOODLAND DRIVE  
ENOLA, PA 17025  
TELEPHONE: (717) 763-0930  
FAX: (717) 763-9732  
INTERNET: WWW.PSATS.ORG

Act 1 of 2011  
exempts one- and  
two-family  
dwellings from  
the automatic  
fire sprinkler  
requirements in  
the 2009 ICC  
International  
Residential Code  
and is  
retroactive to  
January 1, 2011.

## **Capitol Roundup**

### **Corbett Signs Sprinkler Repeal, Forms Transportation Commission; Senate Passes Firefighter Cancer Bill; PSATS Presents Testimony**

Read on to learn the latest on issues of interest to township officials:

**Gov. Tom Corbett signs repeal of sprinkler mandate** — Gov. Tom Corbett recently signed Act 1 of 2011 (*HB 377*) into law. The measure amends the Pennsylvania Construction Code Act to exempt one- and two-family dwellings from the automatic fire sprinkler requirements in the 2009 ICC International Residential Code. The act took effect immediately, and the sprinkler provision applies retroactively to January 1, 2011.

The new act requires builders to explain the costs and benefits of installing automatic sprinkler systems to buyers and to install fire-resistant flooring in all one- and two-family dwellings constructed without sprinklers. In addition, the act creates a new process for reviewing and implementing the triennial ICC code revisions and permits log walls in residential buildings if certain standards are met.

Still, despite PSATS' urging, the legislature did not include language that would have given municipalities the option of implementing a sprinkler requirement for one- and two-family dwellings. As a result, the final decision rests with the homebuyer.

**Townships represented on Transportation Funding Advisory Commission** — Gov. Tom Corbett signed an executive order in April to form a Transportation Funding Advisory Commission. PSATS Assistant Executive Director Elam Herr and Jim Decker, a supervisor for Stroud Township in Monroe County, have been appointed and will work to ensure that local government's transportation needs are included in the commission's funding recommendations.

The commission must provide a final report to the governor by August 1. For more information, log onto [www.tfac.pa.gov](http://www.tfac.pa.gov).

**Firefighter cancer bill moves forward** — Legislation that would expand workers' compensation coverage for volunteer and professional firefighters diagnosed with certain cancers is moving quickly through the General Assembly. **Senate Bill 654** (*PN 689*) unanimously passed the Senate in April and is before the House Veterans Affairs and Emergency Preparedness Committee, while **House Bill 797** (*PN 966*) is before the House.

Both measures are an alternative to House Bill 1231 from the last legislative session. Although HB 1231 passed overwhelmingly last year, then-Gov. Ed Rendell vetoed it because of the costs it would have imposed on municipalities. PSATS supports both of these new bills, which are fair compromises that properly protect firefighters while controlling costs for townships and their taxpayers.

Specifically, these bills would provide that only firefighters who have four or more years of continuous service, can establish direct exposure to a carcinogen, and have successfully passed a physical exam before asserting a claim would receive compensation under the bill. Most importantly, the presumption could be rebutted by substantial

PSATS staff recently addressed the legislature concerning Right-to-Know Law changes, the burdensome costs of the prevailing wage, and the need for a local impact fee on natural gas drillers.

competent evidence that shows the cancer was not caused by firefighting.

PSATS presents testimony on a wide range of important issues — Over the last several weeks, PSATS staff has been getting the word out about township concerns on a number of important issues. The staff, which responds to every opportunity to provide formal statements on legislative issues that impact townships, has addressed Right-to-Know Law changes, the burdensome costs of the prevailing wage, the impact of natural gas drilling on townships, and the need for a local impact fee on drillers.

In addition, PSATS recently supported changing the process for adopting updates to the state's Uniform Construction Code; a limited extension of workers' compensation coverage to firefighters with cancer; and the enactment of bidding, advertising, and local tax reforms.

For more information about this and other testimony, see the May and June issues of the *Pennsylvania Township News* or log onto [www.psats.org](http://www.psats.org). (Choose "Legislation and Policy" on the homepage and then "Testimony" to read the staff's presentations.)

## **PSATS' 89<sup>th</sup> Annual State Conference and Trade Show Is a Success!**

PSATS' annual conferences are always worth remembering, and this year's event was no exception.

For instance, PSATS Executive Director David M. Sanko unveiled the Association's new 2.0 Technology Initiative, which takes communications with our members to a whole new interactive level. (See below for details). PSATS President John Haiko also led a touching military salute, where tears flowed and pride soared as delegates honored the men and women defending our country.

All of this and so much more, including a Q&A session with three new cabinet secretaries, the workshops, and the incredible trade show, led to what many are calling the best conference yet!

If you missed this year's conference or are ready to relive it all over again, be sure to check out the full conference recap in the June issue of the *Pennsylvania Township News*.

## **Visit PSATS Redesigned Website and Connect with Us on Facebook and Twitter**

Township officials and staff depend on fast, accurate information in every aspect of their jobs. PSATS is responding to that need in three new ways: with a revamped website, a Facebook page, and a Twitter account.

**The new website** — You will still find PSATS at [www.psats.org](http://www.psats.org). What you won't find is a confusing clutter of topics on the home page. Much of the information you're looking for can be found on the Members Only page, and the rest can be accessed through the

Facebook and  
Twitter are the  
means by which  
many people  
communicate  
these days. In  
fact, residents are  
more likely to read  
a short message  
on their  
Smartphone via  
these sites than to  
visit your website.

tabs across the middle of the page. *(If you don't have your Members Only login information, email Karyn at ktotty@psats.org.)*

The website also includes:

- a Director's Blog from PSATS Executive Director Dave Sanko;
- a Twitter feed that shows our latest "tweets" about everything from legislative issues and news articles to training and upcoming events;
- and a scrolling "Latest News" area on hot topics and items of interest.

Please be patient as we migrate information from the old website to the new. Many of the tabs will still take you to the old site, but we will be working over the coming weeks to get everything up to date and well-organized so you can find what you need with the fewest "clicks" possible. This includes the Members Only section, which will be reorganized to help you find the latest links and publications quickly and easily.

If you can't find something, use the "Search" box in the top right corner of the home page, and check back frequently for new content and functionality.

**Social media** — Don't overlook the importance of today's technology to your township. Facebook and Twitter are the means by which many people communicate these days. In fact, they are much more likely to read a short message that pops up on their Smartphone via Facebook or Twitter than to attend a township meeting or even visit your website. We're not just talking kids here, either. In fact, almost 17 million Facebook users in the United States are 55 and older.

That is, in part, why PSATS has decided to make the move toward social media. Facebook and Twitter are great tools to use when issuing an immediate call to action. Townships are finding out how valuable they can be, too. Have a weather emergency or road closure? Posting it on Twitter or Facebook will get the word out a lot faster than simply posting it on your website. Want to ask your residents to contact legislators? Tweet it instead of waiting for the monthly township meeting or posting it on the website, where residents might not see it until it's too late.

- **Facebook:** Find PSATS on Facebook at [www.facebook.com/PSATS](http://www.facebook.com/PSATS). Sign up to "like" the Association's page and you will see everything we *(and our followers)* share on the page when you sign into your account. This is *not* just a place for PSATS to post information, but for townships to come together and share stories, ideas, photos, and videos, and for residents to visit and learn about townships.
- **Twitter:** Find and follow PSATS on Twitter at [www.twitter.com](http://www.twitter.com) under "PSATS." If you're familiar with the Twitter lingo, you will recognize that as @PSATS. Twitter allows PSATS to push information out to townships, legislators, the media, and anyone else interested in local government issues. This will become an important tool in the legislative arena as we ask townships to contact their legislators when a critical vote is imminent and a timely response is essential.

Social media is a new arena for PSATS and will, we hope, prove valuable for the Association and, most important, for townships statewide.

Senate Bill 237  
would stipulate  
that only  
municipalities  
that have  
populations under  
3,001 or that  
provide at least  
40 hours a week  
of local police  
protection  
could receive  
State Police  
fine monies.

## **Lawmakers Consider Local Government Legislation**

In recent weeks, the General Assembly has considered several bills of interest to townships. Below are summaries of this legislation.

**State Police fine money — Senate Bill 237 (PN 722)** would amend Title 42 (*Judiciary*) of the Pennsylvania Consolidated Statutes to stipulate that only municipalities that have populations under 3,001 or that provide at least 40 hours a week of local police protection could receive State Police fine monies. Money not given to municipalities would be used for State Police cadet training. This bill is before the Senate Appropriations Committee.

**Sunshine Law — Senate Bill 101 (PN 153)** would increase the penalty for officials who participate in a meeting that violates the Sunshine Law. The penalty would go from \$100 to \$1,000 for a first offense and to \$2,000 plus costs for a subsequent summary offense. The bill would also prohibit an agency from making a payment on behalf of the offender. SB 101 has passed the Senate and is before the House State Government Committee.

**Township manager employment agreements — Senate Bill 829 (PN 847)** would amend the Second Class Township Code to authorize employment agreements between the board of supervisors and the township manager.

The term of the agreement could not exceed two years after the effective date or the date of the supervisors' organizational meeting following the next municipal election, whichever occurs first. The manager would also remain an at-will employee. SB 829 is before the Senate.

**Sales tax exemption for firefighter groups — Senate Bill 564 (PN 1056)** would amend the Tax Reform Code to exempt volunteer firefighters' relief associations and organizations from the state sales tax. SB 564 is before the Senate.

**Oversight of gas and hazardous liquid pipelines — Senate Bill 325 (PN 981)** would authorize the Public Utilities Commission to oversee and regulate all pipeline operators in the commonwealth in compliance with federal law. The bill also authorizes civil penalties for violators.

SB 325 would not put the PUC in charge of rates or ratemaking, and pipelines would not be considered public utilities. In addition, the bill would limit the PUC's oversight of landfill gas distribution systems. SB 325 has passed the Senate and is before the House Consumer Affairs Committee.

**Pipeline safety — House Bill 344 (PN 919)** would require the Public Utilities Commission to oversee and enforce federal pipeline safety laws and regulations for nonpublic utility pipelines in the commonwealth. The PUC would also be authorized to investigate safety-related issues, make determinations, and initiate penalties.

In addition, the PUC would be required to keep a registry of pipeline operators, assess the pipelines, and charge the operators a fee. HB 344 has passed the House and is before the Senate Consumer Protection and Professional Licensure Committee.

**Main Street Program grant extension — House Bill 295 (PN 248)** would amend the Main Street Program Act (*Act 39 of 2002*) to authorize the state Department of Community and Economic Development to extend basic grants for up to five additional

**Senate Bill 375 would prohibit municipal authorities from spending funds for purposes unrelated to their mission as stated in their articles of incorporation.**

years. This bill has passed the House and is before the Senate Community, Economic, and Recreational Development Committee.

**Comparative negligence** — **House Bill 1 (PN 217)** would amend the Judicial Code to abolish the doctrine of joint and several liability in most instances. Under the bill, defendants found negligent or strictly liable for an injury would only be responsible for their share of the total damages awarded to a plaintiff. Currently, if a defendant is found jointly liable and his co-defendants are unable to pay, he would be obligated to pay the full amount of the damages. HB 1 has passed the House and is before the Senate Judiciary Committee.

**Municipal authority funds** — **Senate Bill 375 (PN 1039)** would prohibit municipal authorities from spending funds for purposes unrelated to their mission as stated in their articles of incorporation. The bill is before the Senate Appropriations Committee.

**School district notification of plan approvals** — **House Bill 823 (PN 856)** would amend the Pennsylvania Municipalities Planning Code to require municipalities to submit a monthly report to the school district superintendent if officials approved a plan for a residential development in the preceding month. The notice would be required to include the development's location, the type and number of units, and the expected construction schedule. HB 823 is before the House.

For copies of these bills, log onto [www.legis.state.pa.us](http://www.legis.state.pa.us) and type the bill number into the upper right-hand corner. Townships may also request copies from PSATS at (717) 763-0930.

## **Update on Healthcare Reporting Requirements**

### **1099 Reporting Requirements Repealed, Guidelines Issued for W-2 Healthcare Reporting**

An unpopular tax reporting provision in the national healthcare reform act has been repealed. Congress has nixed a requirement that employers file a Form 1099 with the Internal Revenue Service for purchases of goods and services that exceed \$600. The elimination of this burdensome mandate will save townships' time and money.

According to the IRS, existing reporting requirements remain in place, including that Form 1099-MISC be filed when payments for nonemployee compensation exceed \$600.

In a related matter, the IRS has released guidelines for reporting the value of health insurance coverage on employees' annual W-2 forms. The requirement, which will begin with the 2012 tax year, is for information purposes only. Also, it will not affect tax liability since the value of the employer's contribution to health coverage is excluded from an employee's income.

Employers will be required to report the aggregate cost of sponsored medical coverage on W-2 forms filed in January 2013. Please note that the reporting requirement only includes medical coverage, not dental or vision coverage provided under a separate policy.

The new IRS guidelines for reporting the value of health insurance coverage on employees' W-2 forms includes transitional relief for employers who file fewer than 250 W-2 forms in 2011.

Federal, state, and local governments are considered employers for reporting purposes. The IRS guidelines also include transitional relief for small employers that file fewer than 250 W-2 forms in 2011. Under this provision, which covers townships, small employers will *not* be required to report the cost of healthcare coverage for the 2012 tax year.

For more detailed information on these reporting requirements, log onto [www.irs.gov](http://www.irs.gov) and choose "Affordable Care Act Tax Provisions" in the middle of the page and then scroll down to "Employer-Provided Health Coverage."

## **Trustees Insurance Fund Reduces Some Premiums, Holds the Line on Others for New Policy Year**

While many municipalities are seeing increased insurance costs for employees, the PSATS Trustees Insurance Fund is *reducing* life, disability, and dental premiums by 5 percent and offering medical insurance with no increase for the policy year that began May 1, 2011.

Trustees offers plans that provide \$10,000, \$20,000, \$30,000, \$50,000, or \$75,000 in life and accidental death benefits for township employees at competitive rates. In addition, Trustees offers a variety of short-term disability plans. These plans provide benefits for up to 35 weeks and are payable on the first day of a disability caused by injury or on the eighth day of a disability caused by illness. The following plans are offered:

- **Plan A** — For elected township supervisors and employees who work at least 15 hours per week, this plan pays \$165 per week of disability or \$248 per week if the employee is hospitalized.
- **Plan B** — For employees who work at least 30 hours per week, this plan pays \$250 per week of disability or \$375 per week if the employee is hospitalized.
- **Plan C** — For employees who work at least 30 hours per week, this plan pays 60 percent of their earnings, up to \$600 per week.

Our dental plans are designed to meet the needs of your employees, too. For those employees who need orthodontia coverage, we offer a plan with a \$1,000 lifetime limit and a \$1,500-per-calendar-year combined maximum benefit for preventative, basic, and major restorative services. For employees who do not need orthodontia coverage, we offer a plan with a \$1,000-per-calendar-year combined maximum benefit for preventative, basic, and major restorative services.

We also offer competitive medical insurance coverage with three flexible PPO plans that include varying in-network and out-of-network deductibles and coinsurance. All plans include prescription drug coverage through CVS Caremark.

Our staff provides personal attention and is always available to help process your claims. For more information, call Trustees toll-free at (800) 382-1268 or log onto [www.psatsinsurance.org](http://www.psatsinsurance.org). In addition, Trustees marketing representative Jeff Penn is available to meet with you. To schedule a visit, call Jeff at (610) 659-3768.

The U.S. Census Bureau is conducting free workshops across the state that will cover key ways that municipalities can make the most of their 2010 Census numbers.

## **Training Opportunities for Township Officials**

As a township official, it's important that you stay in the loop, and several upcoming workshops are available to help you do just that. For more information, including dates and locations, or to register for any of these workshops, log onto [www.palocalgovtraining.org](http://www.palocalgovtraining.org) or call PSATS at (717) 763-0930.

The following sessions are scheduled:

**U.S. Census 2010: The Results Are Out, Now What?** — The U.S. Census Bureau and the Pennsylvania State Data Center, in partnership with the state Department of Community and Economic Development and the Pennsylvania Local Government Training Partnership, is conducting 20 workshops statewide this month and next. These workshops will cover key ways that municipalities can make the most of their Census numbers, from planning for the future to challenging the bureau's figures if you think they are inaccurate. Participants will also be able to ask questions about their specific data during the program.

While this two-hour workshop is free, preregistration is strongly recommended due to space limitations.

**Basic Training for Municipal Secretaries and Administrators** — Do you know what is expected of you as a municipal secretary or administrator? Determining what your role is, whether you are new to the job or not, can be challenging. This one-day course will help new secretaries carry out their responsibilities more effectively and offer a valuable refresher for veteran secretaries.

Staff from the Governor's Center for Local Government Services, as well as experienced local government officials, will serve as instructors and will cover a number of topics, including budgeting, purchasing, and meeting management.

This workshop will be held from 9 a.m. to 4 p.m. at six locations this month and next. The cost is \$80 and includes tuition, materials, lunch, and breaks.

**Planning to Manage the Secondary Impacts of Natural Gas Development** — To manage the secondary impacts of natural gas drilling, local leaders need to have a clear understanding of what is happening — or could happen — in their community. Demands will be placed on municipal services, including roads, emergency management operations, and water and wastewater infrastructure. This workshop will provide attendees with tools to manage these impacts.

This three-hour evening workshop will be held in June at six locations in the Marcellus Shale region. The cost is \$50 and includes tuition, materials, and break.

**Essentials in Police Operations** — This two-day course will cover four essential topics of police operations, each presented as a half-day session. Topics covered are rules and regulations for police operations; staffing and structure; police hiring and promotion; and training.

This workshop will be held May 18-19 in Lehigh County; May 24-25 in Cumberland County; and June 7-8 in Westmoreland County. Participants are strongly encouraged to attend both days. The cost is \$120 for both days and \$80 for one day and includes tuition, materials, lunch, and breaks.

Would you prefer to receive your copy of the *PSATS NewsBulletin* and the related inserts via e-mail? If so, contact Karyn Totty at [ktotty@psats.org](mailto:ktotty@psats.org) or (717) 763-0930.

## This and That...

Be sure to check this section each month, where you will find important reminders and information about upcoming events that your township won't want to miss.

- **Electronic *PSATS NewsBulletin* subscription available** — Would you prefer to receive an electronic copy of the *NewsBulletin* and its related inserts? If so, please contact PSATS Administrative Assistant Karyn Totty at [ktotty@psats.org](mailto:ktotty@psats.org) or call her at (717) 763-0930. Be sure to include your name, township, and county, as well as the e-mail address that you would like the newsletter to be sent to.

- **IRS no longer mailing business tax forms** — Townships will no longer receive business tax packages in the mail from the IRS, including Form 941, Employer's Quarterly Federal Tax Return. Instead, log onto [www.irs.gov](http://www.irs.gov) and click on "Forms and Publications" to download or order the form. Townships may also call the IRS toll-free at (800) 829-3676.

Also, be aware that the IRS now requires electronic funds transfers for most federal tax deposits, including employment taxes, and no longer accepts Form 8109, Federal Tax Deposit Coupon. If your township's net taxes for the preceding quarter are less than \$2,500, you may be able to pay in full with a Form 941 that is filed on time. For more information, log onto [www.irs.gov](http://www.irs.gov), choose "Forms and Publications," and view the instructions for Form 941.

- **Grants available for alternative fuel vehicles** — The state Department of Environmental Protection is accepting applications for the Alternative Fuels Incentive Grant Program. Townships can use the funding to retrofit fleet vehicles to operate on alternative fuels, subsidize the purchase of an alternative fuel vehicle, or subsidize the cost of installing refueling equipment on alternative fuel vehicles. For program guidelines and application instructions, log onto [www.depweb.state.pa.us](http://www.depweb.state.pa.us) and click on "Grants and Loans." Applications must be submitted online by **June 17, 2011**, via the eGrants system at [www.grants.dcnr.state.pa.us](http://www.grants.dcnr.state.pa.us).

- **DEP publishes NPDES permit applications** — The state Department of Environmental Protection recently published the application that townships designated as MS4s must use to renew their NPDES permit.

For a copy of this document, log onto [www.psats.org](http://www.psats.org) and choose "Links" and then "More." For more information, contact PSATS Director of Environmental Affairs James Wheeler at [jwheeler@psats.org](mailto:jwheeler@psats.org) or (717) 763-0930.

- **Notice for townships that own underground storage tanks** — Townships that have underground storage tank permits from the state Department of Environmental Protection are now required to obtain the services of a "Class A" and "Class B" certified operator by August 2012. In addition, these townships must train employees as "Class C" operators so that prompt on-site action can be taken when necessary.

For more information on these new requirements, townships should contact PSATS Director of Environmental Affairs James Wheeler at [jwheeler@psats.org](mailto:jwheeler@psats.org) or (717) 763-0930.

**MINUTES OF March 17, 2011**  
**PETERS TOWNSHIP PARKS AND RECREATION BOARD MEETING**

The scheduled meeting was held in the Conference Room at the community recreation center on March 17, 2011 at 6:00 p.m. Approved-meeting minutes can be viewed online at [www.peterstownship.com](http://www.peterstownship.com)

**AGENDA**

- I. **Call to Order:** by Chairperson – Melissa Sickmund
- II. **Roll Call:** Board members attending: Dave Wall, Pat Airhart, Joe Maize, Jeff Crummie, and Michelle Chavel. Board Member not in attendance Dorothy Schwerha. Staff attending: Michele Harmel, Parks and Recreation Director and Becky Goodwin-Sopko, Recreation Secretary.
- III. **Approval of Minutes:** Motion to approve Minutes for Parks & Recreation meeting of February 17, 2011 with minor updates made by Dave Wall and seconded by Michelle Chavel. Motion carries 5/0.
- IV. **Audience Comments:** None
- V. **Old Business:**
  - a. **Updates on:**
    - i. **Peters Park Expansion Project:** Update from Parks and Recreation Director, Michele Harmel; they are still working on the project: Softball would like to have lights installed in the future. Before the floors are poured they would like to have conduit installed in anticipation of this future project. Board Members have requested to meet prior to the April meeting at 5:30p.m. To take a look at the progress at the site. There is still some painting and landscape work to be completed as weather permits.
    - ii. **Hofbauer Lighting Project:** March 14<sup>th</sup> there was the grid test of the lights; the lights came in at the settings required. There is still some field repair that will be needed in the spring.  
**Get Lit Up!:** There will a dedication of the lights at Hofbauer field on May 5<sup>th</sup>, The Township council, staff and along with Association member of groups that will be using the field, will be invited; along with the Parks and Recreation Board members. *This dedication will be at 7p.m. at Hofbauer field.*
    - iii. **Baseball Deck at Venetia:** There were location concerns with the placement of concession window interfering with the existing camera equipment. However, after a walk through with Township personnel last week these concerns have been addressed. The equipment has been moved and the project is moving forward. Work will begin this weekend and will be ready by opening day of season. Joe Maize arrived 6:15pm.
  - b. **Montour Trail Update – Mark Imgrund:** Mr. Imgrund thanked the Parks and Recreation and the Township for their past support of the Montour Trail and its projects. Mr. Imgrund presented the review of past and proposed project on the Montour Trail with a brief discussion of all projects and left an informational overview sheet of the “Friends of the Montour Trail in Peters Township”. Mr. Imgrund requested the Parks and Recreation boards’ endorsement to take to Peters Township council at their next meeting in support of the “Friends of the Montour Trail in Peters Township” for a grant application.  
Dave Wall made a motion to support the “Friends of the Montour Trail in Peters Township” in pursuing a grant application for the Vallybrook/ Bridge #1 through DCNR, Seconded by Michelle Chavel, motion carries 6/0.  
Mr. Imgrund also left with Parks Director, Michele Harmel the Trail usage request forms need for the Twilight Walk and the Penny Day fundraiser held by the “Friends of the Montour Trail in Peters Township” these event will take place in 2011. Mr. Imgrund also requested email addresses of the board members to send electronic links to the Montour Trail Newsletter to each member.
  - c. **Trail Rules – New ADA Regulations:** Board members were given the new regulation information on motorized vehicles for Mobility Impaired Individuals use on the trails. This new regulation went into effect on March 15, 2011 and compliance with 2010 standards by March 15, 2012. Discussion from the Parks and Recreation Director, Michele Harmel, Board Members and Mr. Imgrund from Montour Trail were extensive to understand the new regulations set forth. After discussion, it was requested by the Parks Board for Director, Michele Harmel to put together a policy to send to Peters Township Councils, along with verbiage for signage to be placed on the trails; the board also suggested a proposed 15 m.p.h. to 10 m.p.h. change. Mr. Imgrund stated that the “Friends of the Montour Trail in Peters Township” would be meeting on Monday, March 21 and discuss this information too.
  - d. **Fine schedule for sports association noncompliance:**
    - i. Sports Association responses - Park Director, Michele Harmel stated that the fine schedule information had been on the agendas for the last few months, with little discussion until now. She had sent a request after the last Parks and Recreation Board meeting out to the 9 Association with responses coming back from 4. The board discussed additional ways to help associations become

compliant. Such as, posting information on compliance requirements, providing information for clearances at registrations. Parks Director, Michele Harmel stated that she had attended the Softball Association board meeting earlier in the week and answered many question from that association. After a lengthy discussion among the board members it was agreed that Parks Director, Michele Harmel would take the information discussed and put together a possible solutions for next board meeting, addressing fines, field signage or subsequent fines if necessary.

VI. **New Business**

- a. **School Requests of Parks and Recreation Facilities:** After a brief discussion of the board, Dave Wall made a motion to approval the school request policy by Jim Moodispaugh, Recreation Center Facility Supervisor, and Seconded by Jeff Crummie. Motion carries 6/0
- b. **Residency Policy:** After some discussion by the board it was determined that the draft residency policy with minor changes to include 60% resident participation. The participants would be required to show ID and this policy would include all Parks and Recreation facilities. Motion was made by Dave Wall to approve with discussed changes, seconded by Jeff Crummie, Motion carries 6/0.
- c. **Community Day:**
  - i. **Giveaways** – Parks Director, Michele Harmel briefly discussed the Community Day giveaways and it was agreed upon to pass out recycle bags again this year.
  - ii. **Parks and Recreation Booth Coverage:** Coverage needed at the booth from 11-5pm; Dave Wall volunteered to cover booth from 11 a.m.-1p.m. There will be signup sheet at the next board meeting for additional coverage.
- d. **Fundraising:** Dave Wall had requested a discussion on association fundraising; if there was a way to have associations track or communicate their fundraising information such as dates and what type of fundraising they would be doing. This way other associations would not duplicate a fundraiser too close and diminish fundraising ability of an association. Further discussion at next meeting.

VII. **Y.E.S. Report - Jeff Crummie Board Representative - Got Nothing this month, but he will have information for next meeting.**

- a. **Sports Association Board Dinner** – will discuss more next month for a fall event.
- b. **Joint Board Dinner** – Discussion between Parks Director, Michele Harmel and the board members that would be attending in order to receive a final count of attendees.
- c. **Community Service Update:**
- d. Melissa Sickmund had sent out an email to the schools; requesting possible community service request that the schools or association may have. At the time of this meeting she had not received any responses.

VIII. **Directors Report:**

- a. **Board Member Attendance:** OK
- b. **Monthly Reports :** OK
- c. **Participation Attendance Sheet:** OK
- d. **Community Recreation Center Membership:** renewals/new memberships steady
- e. **Goals:** OK
- f. **2011 Quarterly Review to Council:** Board members were asked to look over the quarterly reviews for 2011 and volunteer to present them during the year.
  - i. **2011 First Quarter - Jeff Crummie (April)**
  - ii. **2011 Second Quarter – Melissa Sickmund**
  - iii. **2011 Third Quarter -**
  - iv. **2011 Fourth Quarter -**Further discussion and assignment of board members for the quarterly reviews presentation will be assigned at future meetings.
- g. **Outstanding School Facility Request:** OK
- h. **Association Documents** – OK

IX. **Monthly Financial Report:** OK

X. **Correspondence:** email from Rev. Jamison Hardy, was discussed about "Mandatory" fundraising among sports groups. Parks Director, Michele Harmel will respond to this email.

XI. **Complaints/Compliments:** None

XII. **Announcements:**

- a. Senior Luncheon – April 13
- b. Bunny Hop – April 16
- c. Parks and Recreation Board meeting – April 21. (begins at the new fields at 5:30p.m. for a walk through)

XIII. Motion to adjourn made by Jeff Crummie seconded by Michelle Chavel motion carried 6/0 at 8:40 p.m.

# Peters Township Cable TV Board Summary of Meeting

April 5, 2011

*ATTENDANCE: Ryan Boni, Bob Buck, Bill Herder, Toni Sulkowski, Ed Wisniewski*

## I. Approval of the March Peters Township Cable Television Board meeting minutes

The board voted unanimously to approve the March Peters Township Cable Television Board meeting minutes

## II. Comcast & Cable Franchise Update/Discussion / Verizon Update

Mr. Boni mentioned to the Board that Comcast had dropped 24 more channels from its analog line-up leaving just 17 analog channels left in its lineup in March.

## III. Highlights and Summary for March 2011

Mr. Boni presented the Board with the Highlights and Summary for March 2011.

## IV. Public Access Director's Report

### **BUDGET/EXPENSES**

Peters Township Community Television spent \$1,457.68 in March on operating supply purchases. These purchases included DVDs, video switcher, power conditioners, console tape, LCD TVs, headsets, headset box, snake cable, keyboard drawer, cable hooks. The year-to-date total spent on operating supplies is \$4,084.61

The station made no minor equipment purchases in March. The year-to-date total spent on minor equipment is \$0.00.

There was no capital equipment purchases made in March. The year-to-date total spent on capital equipment is \$0.00.

Overall the station's March expenditures equaled \$8,872.68. This puts the year-to-date station expenditure total at \$21,184.66. This means the station has spent 13.08% of its allotted budget for this year.

### **WEB SITE/WEB PROGRAMMING UPDATE**

March:

The station's web site ([www.ptct.7.com](http://www.ptct.7.com)) is hosted by Yahoo Small Business. In the past month, the home page received 272 hits, the Watch Shows Online page had 122 hits, the Programs page had 58 views, the Schedules page had 101 views and the whole site had 1,007 hits. This brought the year-to-date totals to: Home page (836), Watch Shows Online page (519), Programs page (266), Schedules page (403) and the Whole Site (3,630).

The station has numerous pages inside of the Township's official web site ([www.peterstownship.com](http://www.peterstownship.com) which is hosted by govoffice. In the most recent month, the Cable TV page had 340 views, the Watch Council Meetings online page had 338 views, the Watch Planning Commission Meetings online page had 270 views, the Watch Channel 7 Program page had 56 views, and the Cable TV Board page had 96 views. This brought the year-to-date totals to: Cable TV page (936), Watch Council Meetings Online page (711), Watch Planning Commission Meetings online page (430), Watch Channel 7 Programs page (239), and the Cable TV Board page (287).

The station's online programming can be seen on blip.tv. The 5 most watched episodes of the month were: Peters Township Council Meeting – February 28, 2011 (66), Real Estate A to Z – Mortgages Then and Now (59), Peters Township Council Meeting – February 14, 2011 – Part 1 (42), Peters Township Planning Commission Meeting – February 10, 2011 – Part 1 (38), Peters Township Planning Commission Meeting – March 10, 2011 – Part 1 (31).

The station's programming was watched a total of 970 times online this month. The top 5 most watched programs for the month were: PT Council Meetings (279), PT Planning Commission Meetings (222), Real Estate A to Z (78), Highway & Hedges Outreach Ministries Show (68), Ask the Doctor (30), & Ask the Naturopath (30).

For the year, Peters Township Council Meetings are the most watched program online with 866 views. Peters Township Planning Commission meetings have been watched 418 times. The most watched studio programs are Highway & Hedges Outreach Ministries Show (245), Let's Talk Healthy Pets (111), Real Estate A to Z (105), Ask the Doctor (77), Let's Talk Dentistry (6), & Let's Paint...with James Sulkowski (58). In total, the station's programs have been watched 2,402 times this year.

#### **PUBLIC ACCESS (COMCAST CHANNEL 7/VERIZON CHANNEL 38) PRODUCTIONS**

There were a total of 51 PTCT productions produced for Comcast Channel 7/Verizon Channel 38 in March. Out of these productions, 42 were recorded in the studio and 9 were recorded using a Panasonic AG-HVX200a camcorder. Out of these programs, 23 (45%) aired live to the community. There were 42 (82%) programs recorded to DVD and 9 (18%) programs recorded straight to P2 cards.

#### **GOVERNMENT ACCESS (COMCAST CHANNEL 17/VERIZON CHANNEL 40) PRODUCTIONS**

There were 3 productions produced in March for Comcast Channel 17/Verizon Channel 40. These were the March 14<sup>th</sup> and March 28<sup>th</sup> Peters Township Council General Meetings and the March 10<sup>th</sup> Peters Township Planning Commission Meeting, all utilizing the multi-camera set-up in Council Chambers and recorded onto DVD.

#### **EDUCATIONAL ACCESS (COMCAST CHANNEL 19/VERIZON CHANNEL 39) PRODUCTIONS**

There were 2 productions produced for Comcast Channel 19/Verizon Channel 39 in March, the March 7<sup>th</sup> Peters Township Board of School Directors Education Committee Meeting ar

the March 21<sup>st</sup> Peters Township Board of School Directors Regular Meeting. These productions was all recorded onto digital videotape .

## **PUBLIC ACCESS (COMCAST CHANNEL 7/VERIZON CHANNEL 38) PROGRAMMING**

March:

- There were 675.9 total hours of programming on Channels 7/38, with the other 68.07 hours utilizing the bulletin board.
- There were 359.9 hours of local programming shown (the highest monthly amount in the station's history). "Let's Talk Healthy Pets" and "Talking Politics in Western Pa" were each shown for 39 of those hours.
- There were 180 hours of community events aired on Channels 7/38. Broadcasts of PTHS Boys Basketball games were shown for 40.5 hours of that total.
- There was 102 hours of imported programming.
- There were 8 different religious services/programs shown accounting for 34 hours of programming.

## **GOVERNMENT ACCESS (COMCAST CHANNEL 17/VERIZON CHANNEL 40) PROGRAMMING**

Council and Planning Commission meetings accounted for 116.1 hours of airtime on Channels 17/40 in March. The other 627.9 hours were taken up with the bulletin board.

## **EDUCATIONAL ACCESS (COMCAST CHANNEL 19/VERIZON CHANNEL 39) PROGRAMMING**

Broadcasts of the PTHS Morning Announcements, "Let's Compute!" and School Board Meetings accounted for 103.3 program hours in March. The other 640.7 hours were used by the bulletin board.

## **V. MAINTENANCE AND EQUIPMENT**

### **MAINTENANCE**

No equipment was out for repair.

### **EQUIPMENT**

Equipment that was purchased was mentioned in the Budget/Expense report.

## **VI. COMMUNICATIONS**

Mr. Boni mentioned that the Insider newsletter had been e-mailed to the Board members

## VII. OTHER

- A. The next meeting of the Peters Township Cable TV Board was set for **Tuesday May 2011 at 7:30 p.m. in Room A100** of the Peters Township High School.
- B. Mr. Boni also reminded the Board about the Board Appreciation Dinner, which will be held on Monday April 18, 2011 at Rolling Hills Country Club.

MINUTES

BOARD OF DIRECTORS MEETING

SOUTH HILLS AREA COUNCIL OF GOVERNMENTS

DATE: March 17, 2011  
TIME: 7:30 PM  
PLACE: Borough of Castle Shannon  
3310 McRoberts Road  
Castle Shannon, PA 15234-2711

DIRECTORS IN ATTENDANCE:

BALDWIN BOROUGH	• Michael Stelmasczyk
BALDWIN TOWNSHIP	• Eileen Frisoli
BETHEL PARK	•
BRENTWOOD BOROUGH	• Cathy Trexler
CASTLE SHANNON BOROUGH	• Jean O'Malley
	• Nancy Kovach
	•
DORMONT BOROUGH	• Ken LaSota
HEIDELBERG BOROUGH	• James Weber
JEFFERSON HILLS BOROUGH	•
MOON TOWNSHIP	•
MT. LEBANON	•
MT. OLIVER	•
PETERS TOWNSHIP	• Gary Stiegel
PLEASANT HILLS BOROUGH	• Bob Karcher
SCOTT TOWNSHIP	• Jim Walther
	• Craig Stephens
	• Walt Sackinsky
SOUTH PARK TOWNSHIP	• Russell Del Re
UPPER ST. CLAIR TOWNSHIP	• Harold Berkoben
WHITEHALL BOROUGH	

OTHERS IN ATTENDANCE:

SHACOG Solicitor	• William G. Boyle
SHACOG Executive Director	• Stanley Louis Gorski

The meeting was called to order by President Frisoli.

A motion was made by Mr. Karcher, seconded by Mr. Walther, to approve the minutes of the February 17, 2011 regular meeting. Motion carried unanimously.

A motion was made by Mr. Walther, seconded by Ms. O'Malley, to approve the financial statements for February 2011. Motion carried unanimously.

A motion was made by Mr. LaSota, seconded by Mr. Karcher, to approve payment of the bills and invoices for February 2011. Motion carried unanimously.

#### CONSIDERATION OF HIRING OF A NEW VACTOR OPERATOR

Bob Nath, SHACOG's long-time vactor operator, retired in January. An add for a new employee was placed in the newspaper and we received twelve responses. An interviewing committee comprised of Mr. Gorski, Randy Lubin and Denny Kunkel selected six applicants for interviews. Three finalists were selected from the six interviewed and the committee chose Marc Grivna as the person for the position. He will work for a probationary period of 180 days, at a starting salary of \$16.00 per hour. He will be required to pass a physical exam, a drug test, driver record investigation, and a criminal background check. After the probationary period he will receive an increase in salary and then again at one year. He will subsequently be sent to a vactor training school at a cost of approximately \$2,000.00. A motion was made by Mr. Berkoben, seconded by Mr. Karcher, to hire Mr. Grivna as the SHACOG sewer vactor operator. Motion carried unanimously.

#### EXECUTION OF CONTRACT AMENDMENT

A motion was made by Mr. Sackinsky, seconded by Mr. Berkoben, to authorize the proper officers to execute a contract amendment with the County for the following project:

CD 36 3.10.4 Sebolt Road Sanitary Sewer, South Park

Motion carried unanimously.

#### ACCEPTANCE OF BID

A motion was made by Mr. Walther, seconded by Ms. O'Malley, to accept a bid, contingent upon the recommendation of the municipality, for the following project:

CD 36 7.2 East Carnegie ADA Curb Ramps, Scott Township

Motion carried unanimously.

#### EXECUTION OF CONTRACT

A motion was made by Mr. Walther, seconded by Mr. Berkoben, to authorize the proper officers to execute a construction contract for the following CD project:

Scott: East Carnegie ADA Curb Ramps  
Contractor: Joe Palmieri Construction, Inc.  
Amount: \$8,130.00

Motion carried unanimously.

#### EXECUTIVE DIRECTOR'S REPORT

##### • COOPERATIVE EMERGENCY RESPONSE PROGRAM

Mr. Gorski reported that the Police Chiefs Advisory Committee met in March. They continue to

focus on training and are preparing a Pawn Shop Ordinance.

The Fire Chiefs Advisory Committee met in February. Their focus remains on training, communications and the Technical Rescue Team. They have a meeting scheduled with County 911 this month to address communication issues.

- JOINT MANHOLE REHABILITATION PROJECT

Mr. Gorski said that this project is finally getting under way. A formal contract extension has been received, signed, and returned from the EPA and work should be starting soon.

- JOINT PURCHASING - ROCK SALT

Mr. Gorski said that the first option year letters to the salt company will be going out next month. The letters are to be received by Morton by May 1<sup>st</sup> and the company must provide and answer by May 10<sup>th</sup>.

- JOINT PURCHASING - TRUCK BIDS

The truck bids are now being advertised and bids will be opened on April 8, 2011.

- JOINT PURCHASING - SPRING COMMODITIES

The spring commodities survey is out now and the deadline is March 22, 2011. If a municipality does not complete some part of the survey they will be excluded from purchasing from the bids received. Mr. Gorski reminded the Board that they can access the Purchasing Alliance website with the username: board and password: shacog101.

- FRANCHISING AUTHORITY PROGRAM

Mr. Gorski said he is awaiting the last draft of the franchise agreement from Comcast. When he is finished with his review then the agreement will be reviewed by the Administrative Advisory Committee. The Franchising Authority Board will then review and act on the agreement at a public meeting. This should be concluded by the end of the second quarter of this year.

- JOINT POLICE TEST

The joint police test has been scheduled for Saturday, August 6, 2011. The details concerning participation will be sent to all municipalities shortly. Several candidates have already called the SHACOG office inquiring about this year's test.

- JOINT SEWER PROJECTS

JOINT POINT REPAIR - YEAR 5 – this project is facing a weather delay.

JOINT PIPE LINING - YEAR 5 – work has resumed on this project.

JOINT CCTV INSPECTIONS - YEAR 6 – the final invoices are starting to be processed.

- O & M SEWER SURVEY

Mr. Gorski said that responses were received from ten (10) municipalities to the survey for a

joint bid to address the operations and maintenance phase of the consent decrees. Four (4) of the responses are from our municipalities and the other six (6) are from non-SHACOG member municipalities.

- CDBG PROGRAM

CD YEAR 33 – there is still one outstanding project.

CD YEAR 34 – there is still one outstanding project.

CD YEAR 36 – there are seven (7) completed projects and the remaining are under way.

CD YEAR 37 – this is the current CD year. Funding letters have been issued by the County with a warning that everything is contingent upon the budget deliberations in Washington. At this time the continuum for program reduction ranges from 7.5% by the President to 62% by the House. However, it is anticipated that the program will be reduced by 15-20%. Mr. Gorski said that it will probably be at least June before anything is known.

- ANNUAL DINNER

The 38<sup>th</sup> annual dinner is Thursday, April 28, 2011 at South Hills Country Club.

There being no further business, a motion was made by Mr. LaSota, seconded by Mr. Karcher, to adjourn.

**PETERS CREEK SANITARY AUTHORITY  
Regular Meeting April 11, 2011**

The meeting was opened by Chairman Otto Szabo, Jr., at 7:00 p.m.

**MEMBERS PRESENT:** Bruce Blednick, Richard Come, Joseph Benedetti, Otto Szabo, Jr., Thomas Lumsden, Charles Wilson, Jack Peart, Edward Schultz and Michael Kutsek.

**MEMBERS ABSENT:** Christopher Labee

**OTHERS IN ATTENDANCE:** Jason Stanton, Larry Lennon, Sarah Boyce, James Liekar, Tim Babich, Rick Kovach and Kathy Howley.

The Pledge of Allegiance was recited.

**PUBLIC:** None

**BID OPENING: CONTRACT 11-S1 MASTER MONITOR INSTALLATION**

**Mr. Szabo asked for a motion, so moved by Bruce Blednick, second by Joe Benedetti, to authorize Mr. Stanton of LSSE to open the bid packets. Motion carried unanimously.**

The following bids were received:

Lone Pine Construction Inc	\$177,910.00	10% Bid Bond
Stefanik's Next Generation Contracting	\$165,865.00	10% Bid Bond
Vincent Strnisha Construction	\$97,400.00	10% Bid Bond

**Mr. Szabo asked for a motion, so moved by Bruce Blednick, second by Joe Benedetti, to table the bids until the next Board meeting pending review by LSSE. Motion carried unanimously. To be retained on agenda under Engineer's report.**

**APPROVAL OF MARCH 14, 2011 MINUTES:**

**Mr. Szabo asked for a motion, so moved by Chuck Wilson, second by Bruce Blednick, to approve the March 14, 2011 minutes. Motion carried unanimously.**

**TOTAL BILLS FOR APPROVAL:**

**Mr. Szabo asked for a motion so moved by Bruce Blednick, second by Tom Lumsden, to approve the total bills for \$297,887.92. Motion carried unanimously.**

**BOARD MEMBER BILLS FOR APPROVAL:**

**Mr. Szabo asked for a motion so moved by Joe Benedetti, second by Chuck Wilson, to approve the total Board Member bills for \$513.98. Bruce Blednick and Tom Lumsden abstained. Motion carried.**

**ENGINEER REPORT:** Mr. Szabo asked for the Engineer Report.

Written report submitted.

Mr. Stanton reported the following:

1. Developments:

- a) Hamlet of Springdale Plan 2: The planning Module Component 3 forms were forwarded to the Developer's Engineers by letter dated March 29, 2011. Initial review comments were forwarded to the Developer's Engineer by letter dated April 1, 2011.
- b) Kilkeary Auto-Body Connection: The gas company installed the 1.5" force main from the Kilkeary Building along Thomas Road when repairing/installing new gas lines. A PennDOT HOP is required and is being prepared by Kilkeary's engineer. **To be retained on agenda.**

- 2. Corrective Action Plan (CAP): A draft of the Act 537 Plan was hand delivered today for review to the Chairman and Manager. Overview findings were presented to the Board in a

**PETERS CREEK SANITARY AUTHORITY**  
**Regular Meeting April 11, 2011**

power point presentation some of which being the PCSA Act 537 Regional Alternatives for treatment and cost distribution schematics.

The Board discussed alternatives for treatment and cost.

Mr. Szabo asked for a motion, so moved by Mike Kutsek, second by Rick Come, to authorize Mr. Liekar to initiate discussion with Waste Management as to purchase of land and to investigate zoning ordinances. Motion carried unanimously.

**The motion was amended by Mike Kutsek, second by Rick Come, to authorize Mr. Liekar to initiate discussion with Waste Management as to purchase of land, to investigate zoning ordinances and have LSSE review the findings. Motion carried unanimously.**

Mr. Szabo asked for a motion, so moved by Bruce Blednick, second by Chuck Wilson, to approve the Draft of the Act 537 Plan and to authorize LSSE to release said Draft April 2011 to the Pa DEP and PCI communities subject to final approval of the Chairman and Authority Manager. Motion carried unanimously.

**The motion was amended by Bruce Blednick, second by Chuck Wilson, to approve the Draft of the Act 537 Plan and to authorize LSSE to release said Draft April 2011 to the Pa DEP, the PCI communities and the PCSA communities subject to final approval of the Chairman and Authority Manager. Motion carried unanimously.**

3. Regional Act 537 Plan Update / PCI Interceptor Report:

- a) PCI Modeling: LSSE is nearly completed with the calibration/validation process and alternative analysis. An additional sewer line (a crossover of PCI flow to the City of Clairton) was found by Gateway in March. Gateway is currently investigating connectivity. Future metering provisions will accommodate installation of the master meter upstream of the crossover pipe.
- b) Meetings: The most recent PCI Engineers meeting was held March 15, 2011 at LSSE. The primary discussion topic was near term status of multiple planning efforts and discussion of the semantics of the Regional Act 537 Plan. Next PCI Engineers meeting is scheduled for April 19, 2011 at KLH at 10:00 a.m. **To be retained on agenda.**

4. 2010 Interceptor Grouting Program. The contractor will schedule completion of the work as ground conditions allow. **To be retained on agenda.**

**FIELD REPORT:** Mr. Szabo asked for the Field Report.

Written report submitted.

Mr. Babich reported the following:

1. CCTV & Grouting Contract: Previously discussed under Engineer's report. **To be retained on agenda.**
2. Manhole Rehab: During yearly inspection process, one manhole on Venetia Road in Peters Twp and one manhole on Spruce Street in Union Twp were repaired.

**SOLICITOR REPORT:** Mr. Szabo asked for the Solicitor Report.

Mr. Liekar reported the following:

1. Brown Delinquent Account: Mr. Liekar reported he made up a Memo to give to Mr. Wilson as requested as a follow up on this delinquent account.

Mr. Wilson reported judgments in the amount of \$2,600.00+ were filed on this delinquent account.

Mr. Liekar reported a No Lien letter should have but may not have been requested for the sale of this property and he will review.

PETERS CREEK SANITARY AUTHORITY  
Regular Meeting April 11, 2011

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**OFFICE MANAGER REPORT:** Mr. Szabo asked for the Office Manager Report.  
Written report submitted.

Ms. Howley reported the following:

1. AR-Box: The agreement signed by the Chairman at the March Board meeting was sent to Creative Payment Solutions. The preliminary work has begun for processing online payments using AR-Box. We will receive our first downloaded files on April 18, 2011. **To be retained on agenda.**

**AUTHORITY MANAGER REPORT:** Mr. Szabo asked for the Authority Manager Report.  
Written report submitted.

Mr. Kovach reported the following:

1. Statement of Financial Interest: Forms were distributed to comply with the annual filing requirements of the Public Official and Employee Ethics Act 65 PA C.S. 1101. The form for the 2010 calendar year is due May 1, 2011.
2. Chadwick Estates Phase 2 SLE: Requested approval to adopt the line contingent upon completion of all field and administrative items.

**Mr. Szabo asked for a motion, so moved by Jack Peart, second by Rick Come, to adopt the Chadwick Estates Phase 2 Sewer Line Extension contingent upon completion of all field and administrative items. Motion carried unanimously.**

3. Sanitary Sewer Tap Status: Taps sold 01/01/11 - 02/18/11 (3) as attached to report. **To be retained on agenda.**

**CHAIRMAN REPORT:**

1. Developer Plans: Recommends that the Construction Plans for approval designate the note that "PCSA is a gravity flow sanitary sewer system and that all individual lots should be designed as gravity flow." The developer needs to inform the authority of any gravity flow lot requested changes which will need reviewed with the authority engineer and authority manager for approval. This can be incorporated in the PCSA Rules and Regulations and the Board agreed.

**FINANCIAL REPORT:**

Mr. Szabo asked the Board to review the financial report for the month ended March 31, 2011.

**Mr. Szabo asked for a motion, so moved by Jack Peart, second by Bruce Blednick, to approve the financial report. Motion carried unanimously.**

**OLD BUSINESS:** None.


**NEW BUSINESS:** None.

**THE CORRESPONDENCE WAS REVIEWED.**

**ADJOURNMENT**

The Chairman adjourned the meeting at 8:29 p.m.

MINUTES PREPARED BY:

  
Kathleen Howley, Office Manager

APPROVED BY THE BOARD:

  
Jack Peart, Secretary

## COMMUNITY NEWS

# PT warns underage drinkers

### Police chief addresses PTSA

By Terri T. Johnson  
Almanac staff writer  
tjohnson@thealmanac.net

A relatively small gathering of Peters Township High School parents had a plethora of questions for the township police Chief Harry Fruecht during a May 12 meeting of the high school Parent Teacher Student Association.

Topics ranged from the May 20 prom to whether to serve alcohol to adults at upcoming graduation parties to the non-sanctioned Assassins Game to crime in the community.

Fruecht said the prom, to be held at the Hilton Garden Inn in Southpointe, is in neighboring Cecil Township. Officers from Peters Township will attend the prom in plain clothes and will be there to assist the chaperones.

"We are not the chaperones," Fruecht stressed to the parents. Since the prom is in Cecil Town-

**If you want to be stupid, you will pay the price for being stupid.'**

*Chief Harry Fruecht*

ship, the chief said if any arrests are necessary, Cecil police would handle the charges. Drug and alcohol testing devices will be available for police to use at the prom.

Young drivers will be given some "grace" unless the actions are out of line.

"If you want to be stupid, you will pay the price for being stupid," Fruecht cautioned. He said in previous years, he was asked by district officials to address a student assembly. That has not occurred for several years, he told the parents.

In response to a question, Fruecht said those drivers on a permit must be accompanied by a parent or another licensed driver over the age of 21.

Parents or students hosting an underage drinking party will pay a hefty fine that could reach in the thousands of dollars, he said. The same is true for a driver who has underage drinkers in the car.

When asked about serving alcohol to adults at a graduation party, the chief said that was not a good idea adding, "That's too much of a conflict and why create a conflict."

If police detect an underage drinking party, Fruecht said police will surround the house, obtain a search warrant and "we will break in. We don't fool around."

In response to another question regarding what a teenager should do if he or she goes to a party where alcohol is present, Fruecht said, "Leave."

Regarding the Assassins Game where students are assigned other students to "eliminate," the chief said the game is not sanctioned by the district or the police. He spoke of a recent event where teens went to the wrong house and were running around outside

a house where a woman was staying alone. The woman was unarmed, but the chief said the outcome could have been tragic. As for the game, Fruecht said, "I'm not for it."

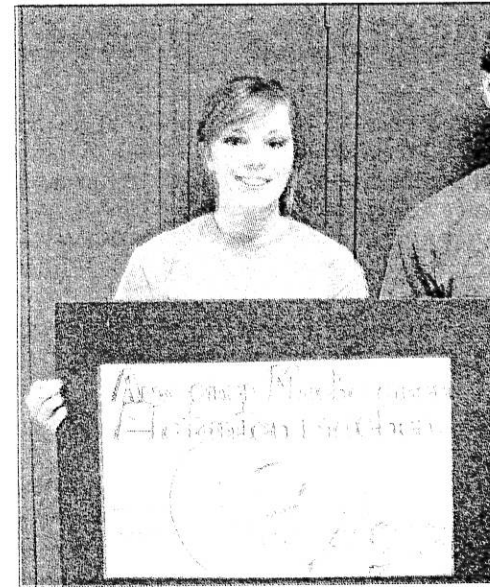
"I'm all for kids having fun, but they need to do it in a more sensible way," he said. He is pleased there was no need for searches at the high school this year.

As for synthetic drugs circulating in the community, Fruecht said he is aware of a resident selling synthetic marijuana, but, currently, there are no laws against such activity.

"When we have the authority, we will act," he said. "The law is always behind innovation."

He said he is also pleased crime is down and the two recent robberies at local restaurants were no more than in past years.



Another parent asked how to determine if a sex offender is living in the township. Fruecht said he is notified, but he cannot, by law, release the offender's name. However, he said, information is available at [www.familywatchdog.com](http://www.familywatchdog.com).



### German Day

Peters Township High School sophomore has earned first place honors in the art annual German Day Competition held at Wasferson College. Junior Michael Counihan and place in the poetry competition at the competition required the students to creating a German proverb. Emily's poster expression "Aus einer Mücke einen Elefanten" translated to the common phrase "To fly out of a Molehill." Michael's poetry was based on a topic determined by the com-

"Where Friends Refer Friends"

**Physical Therapy**

By Dr. Joseph Bradley, DPT

**STROKE PREVENTION**

**MEMORIAL DAY SALE**  
In Honor of Our Military Past & Present

**3 DAYS ONLY - MAY 26-27-28**  
**30% Off Custom Framing of Any Military Memorabilia**



Formerly The Eye Care and Cross

**OneVision**  
Health & Wellness

Lisa Cox, OD  
Michael J. Cross, OD

## COMMUNITY NEWS

# Neighbors voice concerns about PT field work

## Noise, security among issues with upgrade

By Terri T. Johnson  
Almanac staff writer  
tjohnson@thealmanac.net

Noise, security and a host of other concerns are being voiced by neighboring property owners on the proposed upgrades to an athletic field and surrounding area above the Pleasant Valley Elementary School in the Peters Township School District.

John Luckhardt of Highland Drive addressed members of the Peters Township Planning Commission on May 12, and again May 16, when he ex-

pressed concerns about certain aspects of the project to members of the Peters Township School Board.

The board voted Feb. 21 to proceed with the \$2.5 million project that will include lighting, a sound system, additional parking and synthetic turf, which alone is estimated to cost \$1 million.

The board vote was not unanimous with three of the nine members—Mark Buzzatto, Thomas McMurray and Sue Smith—voting against the plan that McMurray estimated will cost the taxpayers about \$3.2 million when the bond interest is included.

On May 12, the school district was before the township's planning commission with a request for site plan approval. Following a lengthy discussion, the plan-

ning commission approved the plan with 11 conditions.

Luckhardt said, as a college football coach, he was not opposed to the athletic facility. However, he said his main concerns are effects from the lights and sound system, which he contends could interfere with the residential atmosphere of the neighborhood.

Ed Zuk, township planning director, said May 12 the district must meet the township's noise ordinance. Lights, the district's architect said, are being designed with shields to minimize interference and will be turned off by 10 p.m.

Luckhardt said he and the other neighbors had not received notice on any of the previous votes or discussion; Lori Cuervo, chair of the school board's building, grounds and

transportation committee, said both May 12 and May 16 that the process has been active for the past 18 months and that voting was held during a public meeting.

Cuervo said current plans call for improvements to a practice field on 85 acres behind the school that also include a batting cage, gates and parking. The turfed field will be used for soccer, lacrosse and football. An adjoining baseball field will remain grass. A concession stand and rest rooms will be built, along with dugouts and portable bleachers to seat 250.

Construction could be completed by October, said Dan Solomon, district business manager.

During the school board meeting May 16, Michael Aburachis of Sutherland Drive,

Venetia, questioned the board as to why the district was taking on a \$5 million bond when state spending cuts are expected. Aburachis asked the board why money was being spent on practice fields when the tentative budget, passed later in the May 16 meeting, called for cuts in the technology and curriculum budgets.

Arburachis asked, "Why are the fields necessary?" Board member Cindy Golembiewski replied that even though money is tight, the board, "can't let the roof" collapse. She added the field is in "dire need" of repair and that parents have asked for the improvements. Handicap accessibility is needed.

Mary Korsmeyer, also of Highland Drive, said the lights would shine directly into her house and noise from the sound system would result in a loss of privacy in her home. Since the field is to be primarily used for daylight activities, Korsmeyer said eliminating the lights would save money.

Cuervo said the issue would be discussed during a 6:30 p.m. June 13 finance committee meeting, and again at the 7:30 p.m. regular meeting June 27. No additional building, grounds and transportation meetings are planned before the final budget is adopted or the board votes on the bond issue.



# Peters Twp. planners OK funeral home

By Terri T. Johnson  
Almanac staff writer  
tjohnson@thealmanac.net

Public hearings involving a proposed crematory along Washington Road in Peters Township drew overflow crowds of those opposed to the facility.

However, a site plan request May 12 for the same location and by the same applicant before the township's planning commission resulted in a sparse crowd.

Only one Pittsburgh attorney representing property owners

near the site of the former La-Z-Boy, addressed the four members of the planning commission who attended. Also addressing the commission members was attorney Tammy Ribar, who represents the developers—the Belusko family and the Audia Group.

Township ordinances do not provide for crematories as accessories to funeral homes. However, the site permits funeral homes and the site plan for the funeral home alone was

SEE HOME PAGE A3

## COMMUNI

### □ Home

CONTINUED FROM PAGE A1

unanimously approved. Member Jeff Mills was absent.

Ribar told the commission the exterior of the current building will be renovated with an approved landscape. The building will include a covered front porch with a covered area on the side to provide ease of visitor drop off.

Attorney Jonathan Kamin, who represents a few of the neighbors, questioned why the official square footage on the plan was lower than the entire square footage of the building.

Ribar said only about 10,000 square foot of the more than 26,000 square feet would be used for the funeral home. Additionally, the plan calls for 59 parking spaces with Ed Zuk, township planning director, indicating township ordinances require only 33 spaces, based on the viewing area of the proposed

funeral home and not the normal total square footage.

Ribar said only the first floor of the two-story building will be used as a funeral home.

The Audia Group is also attempting to gain permission to install a crematory. Opposition has been fierce with two public hearings continued after hours of testimony. The next public hearing is set for 7:30 p.m. Tuesday, May 31.

Regarding the funeral home, the planning commission approved the site plan with eight conditions as suggested by the township's planning office.

In other action May 12, the planning commission approved a revised site plan for Opeka Auto Repair on Valley Brook Road and its 2.7 acres. The revised site plan calls for 20 additional parking spaces between the auto repair shop and Washington Financial. The spaces, according to owner Dale Opeka, are needed for overflow employee parking.

Janet Carson, a resident of

Williamsburg Commons across Valley Brook Road from Opeka's garage, told the commission she opposed the parking expansion as "it is the last piece of green grass."

Carson also said the increased parking will promote more noise and fumes and that she also objects to tow truck drivers dropping off vehicles "in the middle of the night." Carson is also not pleased with the noise that comes from the shop when the bay doors are open. She complained of paint fumes and of a possible drop in her property value.

Opeka said the business has operated for 51 years and Carson's complaints were the first he had heard.

"I'm totally blindsided," Opeka said.

Zuk said the township could conduct noise tests to determine if the decibels exceeded township ordinances.

The Opeka revised site plan was approved by a vote of 3 to 0. Commission member David Vogel abstained.

**PETERS**

**Council, at large**

4 years, vote for 2

**DEMOCRAT**

No candidates

**REPUBLICAN**

Meghan E.

Jones-Roll .....559

■ Robert L. Atkison 809

■ Robert J. Lewis ..656

Theodore J.

Taylor I .....456

**Council B Ward**

2 years, vote for 1

No candidates

**PETERS**

4 **School director**

4 years, vote for 5

2 **DEMOCRAT**

■ Diane Ritter ..540

■ Thomas W.

McMurray ...551

■ Jullie Ann

Sullivan .....447

Gregory Cox ..320

William Merrell .380

■ Ronald A.

Dunleavy .....461

■ Lynn

Erenberg .....488

**REPUBLICAN**

■ Ronald A.

Dunleavy .....781

■ Diane Ritter ..873

■ Thomas

McMurray ...1051

■ Lynn Erenberg 786

Gregory Cox ...694

Julie Ann

Sullivan .....619

■ William

Merrell .....884

**RINGGOLD**

**School director,  
at large**

4 years, vote for 3

**DEMOCRAT**

■ Mariann Cook

Bulko .....970

## COMMUNITY NEWS

# State projects put on hold in Peters Twp.

By Terri T. Johnson  
Almanac staff writer  
tjohnson@thealmanac.net

Peters Township Council learned during a May 9 meeting that a few projects involving the state Department of Transportation have been delayed.

Michael Silvestri, township manager, said bids for the project at the intersection of Center Church and East McMurray roads were to be let May 21, but the project is delayed indefinitely as PennDOT has not reached a right-of-way agreement with Verizon. No bid date is known.

The realignment of the ramp

to and from Valley Brook Road and Route 19, and the relocation of the intersection of Old Washington Road, is still in the land acquisition stage and no date is known for when that project will begin. Grading was set to start in March, but was delayed for the land acquisition.

Removal of the overpass and installation of a new bridge on Arrowhead Trail over Bebout Road was also to be bid in June with construction set for August, but has been pushed back at least one to two months, Silvestri said. That delay is because PennDOT does not have funding in place. If the funding is found and construction be-

gins in October, Silvestri said the entire project could be delayed until next spring to avoid winter construction.

In other action, council:

■ Authorized Silvestri to seek a design and bids to light the double Field 5 in Peterwood Park. Council has budgeted \$369,000 for the project. Once the bids are received, Council directed Silvestri to approach various township athletic associations to solicit additional funds. If additional money is not raised through the athletic associations, Silvestri said the project will be scrapped.

■ A traffic calming policy was tabled to clarify language

in the policy.

■ Heard a status report from Dan Cohen, who represents the four-municipality member South Hills Cable Consortium regarding ongoing negotiations with Comcast. The township has an agreement in place with Verizon. The consortium is made up of Peters and Upper St. Clair townships, Mt. Lebanon and Bethel Park.

■ Approved the final plat of Hamlet of Springdale Plan No 2 for Hardy Credit Financing with the exception of reducing setbacks on two of the lots.

■ Accepted the resignation of James Marchewka from the library board.

■ Approved placing signs in

developments indicating a cul de sac is temporary. In new plans, developers will be responsible for the signs. In established neighborhoods, the township will assume responsibility for the signs.

■ Agreed to speak with representatives of North Strabane Township and to seek consultants to study the possibility of joint operations with North Strabane for fire protection services.

■ Announced the second continuation of a public hearing on a proposed funeral home and crematory on Washington Road will be at 7:30 p.m. Tuesday, May 31.